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PETERBOROUGH CITY COUNCIL SUMMONS TO A MEETING

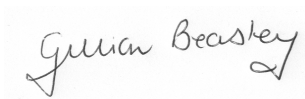
You are hereby summonsed to attend a meeting of the Peterborough City Council, which will be held in the Council Chamber, Town Hall, Peterborough on

WEDNESDAY 18 APRIL 2012 at 7.00 pm

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Chief Executive

10 April 2012
Town Hall
Bridge Street
Peterborough

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PETERBOROUGH CITY COUNCIL

MINUTES OF COUNCIL MEETING HELD 22 FEBRUARY 2012

The Mayor – Councillor Paula Thacker MBE

Present:

Councillors: Arculus, Ash, Benton, Burton, Casey, Cereste, M Dalton, S Dalton, D Day, S Day, Dobbs, Elsey, Fitzgerald, Fletcher, Fower, JA Fox, JR Fox, Goldspink, Goodwin, Harper, Harrington, Hiller, Holdich, Jamil, Khan, Kreling, Lamb, Lane, Lee, Martin, Miners, Murphy, Nadeem, Nash, Nawaz, North, Over, Peach, Rush, Saltmarsh, Sandford, Scott, Seaton, Shabbir, Serluca, Shaheed, Shearman, Simons, Stokes, Swift, Thacker, Todd, Walsh and Winslade.

1. Apologies for Absence

Apologies were received from Councillors Allen, Sanders and Sharp.

Urgent Item of Business

The Mayor advised all present that an urgent item of business had been permitted for inclusion on the agenda. This item, 'Political Groups 2011-12 and Consequential Amendments to Allocations to Committees', would be taken after item 15(b).

The Mayor further advised that a statement was to be permitted to be made by Councillor Benton.

Councillor Benton addressed Council and stated that with immediate effect, she would become a Member of the Peterborough Independent Forum. This was in response to the recent notification of her de-selection as a Conservative Party Candidate.

2. Declarations of Interest

Councillor Arculus declared a personal interest in item 15(a), in that he was acquainted with the three individuals who were mentioned.

3. Minutes of the meetings held on 7 December 2011

The minutes of the meeting held on 7 December 2011 were agreed and signed by the Mayor as an accurate record.

COMMUNICATIONS TIME

4. Mayor's Announcements

Members noted the updated report outlining the Mayor's engagements for the period 28 November 2011 to 12 February 2012.

5. Leader's Announcements

There were no announcements from the Leader.

6. Chief Executive's Announcements

There were no announcements from the Chief Executive.

COMMUNITY INVOLVEMENT TIME

7. Questions with Notice by Members of the public

Four questions had been raised by members of the public and were taken as read, these were in relation to:

1. 25% reduction in council tax afforded to people living on their own;
2. The re-instatement of closed play centres;
3. School attainment levels; and
4. The Peterborough City Market.

A summary of the questions and answers raised within agenda item 7 is attached at **Appendix A** to these minutes.

8. Questions with notice by Members of the Council relating to ward matters to Cabinet Members and to Committee Chairmen

Questions relating to Ward matters were raised in respect of the following:

1. Travellers situated in Dogsthorpe ward; and
2. The cost of a ward name change.

A summary of all questions and answers raised within agenda item 8 are attached at **Appendix A** to these minutes.

9. Questions with Notice by Members of the Council to representatives of the Police and Fire Authorities

No questions to the representatives of the Police Authority or the Fire Authority were raised.

10. Petitions submitted by Members or Residents

Nicola Day-Dempsey submitted a petition from concerned local residents requesting improvements to the Dogsthorpe Road crossing near Queens Drive Infant School, which had struggled to find and keep a crossing guard in order to help young people and families cross the road safely.

EXECUTIVE BUSINESS TIME

11. Questions with Notice to the Leader and Members of the Executive

Councillor Khan queried whether the time limit for the item could be extended. The Monitoring Officer advised that she would look into this request and stated it could be taken as a change to the Constitution.

Questions to the Leader and Members of the Executive were taken as read in respect of the following:

1. Super Output Areas;
2. Cambridgeshire Community Services and the transfer back to Adult Social Care;
3. The recent bus station closure;
4. Road safety issues;

5. Trees in Bridge Street; and
6. Actions being taken in order to tackle homelessness and to assist vulnerable people.

Questions unable to be dealt with at the meeting due to time constraints were in respect of the following:

1. The Police Commissioner election costs;
2. The £10m deficit in the budget;
3. The cost of consultations; and
4. The possibility of SOS bus provision.

A summary of all questions and answers raised within agenda item 11 are attached at **Appendix B** to these minutes.

12. Questions without Notice on the Record of Executive Decisions

Members received and noted a report summarising:

1. Decisions from the Cabinet Meetings held on 12 December 2011 and 10 February 2012;
2. Use of the Council's call-in mechanism, which had not been invoked since the last meeting;
3. Special Urgency and Waiver of Call-in provision, which had not been invoked twice since the previous meeting;
4. Cabinet Member Decisions taken during the period 23 November 2011 to 7 February 2012.

Questions were asked about the following:

Section 75 Agreement with Cambridgeshire Community Services

Councillor Murphy requested clarification as to what notice and negotiation had taken place with the staff affected by the decision and their trade union representatives. Were they in agreement to the decision and what were the pension arrangements to be from the 1 March 2012? Councillor Fitzgerald advised Council that full consultation and staff briefings had been undertaken and with regards to the pensions, they would transfer and there was an agreement that all pensions remaining with the NHS would be subject to continued contributions following the transfer.

Determination of Competition to Establish a New Primary School in Hampton

Councillor Shearman requested clarification as to why the proposal from the diocese of Ely and the Schools Trust, to run the new primary school at Hampton, had been rejected? Councillor Holdich advised that the public had not been impressed with either of the two applicants and the decision cut off point had been near. Both providers were therefore rejected. A provider would however be sought for the school prior to it opening in September 2013.

Solar Photo-Voltaic (PV) Panels Framework Agreement

Councillor Sandford requested clarification as to what the intentions were with regards to the extension of solar power under the framework and whether confidence was high as to whether it could be achieved without imposing an undue burden on the finances of the Council? Councillor Seaton advised that the question was more in relation to how the contract would be used in the future, therefore he was happy to give Councillor Sandford a separate briefing on the works currently being undertaken to roll out solar panels.

Councillor Khan requested clarification as to whether there would be any financial

implications upon the Local Authority if orders or individual contracts were cancelled? Councillor Seaton advised that there would not be any financial implications. It was a framework contract and therefore there would be individual business cases coming forward which would be signed off

Appointment of Authority Governor – Highlees Primary School (two separate decisions)

Councillor Shearman requested clarification as to whether there had been three Governor appointments made to Highlees Primary School. Councillor Holdich responded that there were three appointments made, one of them being himself and as the nominated Governor he was not able to take the decision himself, the decision had therefore been taken by the Leader.

Delivery of the Council's Capital Receipts Programme through the sale of Herlington House

Councillor Lane requested clarification as to whether an early receipt of the sum from the sale of Herlington House would have an impact on the financial strategy, when it was scheduled to arrive in two years time and not at present? Councillor Seaton responded that it would not have an impact. Around £36m of assets were being disposed of and the sale of Herlington House was only a small part of this amount. The property had been to auction the previous week and had not been sold. It had also been offered to the Registered Social Landlords in the city but no interest was received.

COUNCIL BUSINESS TIME

13. Committee Recommendations

a) Cambridgeshire and Peterborough Minerals and Waste Site Specific Proposals Development Plan Document (DPD) and Proposals Map Parts A & B

Cabinet, at its meeting of 12 December 2011, received a report informing it of the publication of the Inspector's Report and its conclusion which found the Minerals and Waste Site Specific Proposals DPD 'sound' and sought Cabinet approval to recommend that Council adopted the DPD at its meeting on 22 February 2012.

The Cabinet Member for Housing, Neighbourhoods and Planning introduced and moved the recommendation that Council adopts the Cambridgeshire and Peterborough Minerals and Waste Site Specific Proposals Development Plan Document, incorporating the changes set out in the Inspector's Report.

In recommending the document, it was highlighted that if the proposals were adopted it would mean that the Council had made provision for both minerals and waste management needs until at least 2026, in a detailed yet flexible plan. If adopted, Peterborough would be one of the first unitary authorities in the country to have both its Core Strategy and Site Allocations Plans adopted, this was a significant achievements.

Councillor Seaton seconded the recommendation and reserved his right to speak.

The recommendation was seconded and a vote was taken (unanimous) and it was **RESOLVED** that:

Council adopts the Cambridgeshire and Peterborough Minerals and Waste Site Specific Proposals Development Plan Document, incorporating the changes set out in the Inspector's Report.

b) Peterborough Housing Strategy 2011-2015 and the Peterborough Strategic Tenancy Policy

Cabinet at its meeting of 10 February 2012, considered a report seeking its support for the Peterborough Housing Strategy 2011 to 2015 and the Peterborough Strategic Tenancy Policy and for it to recommend adoption of both documents by Council at its meeting of 22 February 2012.

The Cabinet Member for Housing, Neighbourhoods and Planning introduced and moved the recommendation that Council adopts the Peterborough Housing Strategy and the Peterborough Strategic Tenancy Policy.

In recommending the document, it was highlighted that this was the final version and an important document for the city. It had been the subject of much consultation and set out forty policies which supported growth, meet existing housing need, regenerate existing housing stock and encourage mixed and sustainable communities.

Included within the document was the Peterborough Strategic Tenancy Policy. This document was required to be produced under the terms of the Localism Act. The policy would enable the Council to shape important decisions made by housing association partners, which would affect a number of people living in the city.

Councillor Seaton seconded the recommendation and reserved his right to speak.

Members debated the recommendation and raised points including:

- The good work put into the documents by Officers and Cabinet Members in order to try and tackle the problems faced in Peterborough. The documents could have been more challenging;
- The development taking place in villages where it was not needed, or wanted. There was land to build homes in other parts of the city;
- The private sector being unable to deal with the housing need across the country, and the worsening situation with regards to homelessness;
- The growing numbers of houses in multiple occupation in the city and the lack of larger properties in the city;
- The works being undertaken alongside the water companies to ensure water supplies to all new houses;
- The works being undertaken across housing associations, with the first joint meeting due to take place on 27 February 2012; and
- The number of people who wished to downsize to a smaller property.

The Cabinet Member for Housing, Neighbourhoods and Planning summed up and stated that the strategy and appended policy were robust for the city and he reiterated his recommendation for adoption.

Following debate, a vote was taken (36 in favour, 3 against, 9 abstentions) and it was **RESOLVED** that:

Council adopts the Peterborough Housing Strategy and the Peterborough Strategic Tenancy Policy.

The meeting was adjourned for a five minute break.

c) Budget 2012/13 and Medium Term Financial Strategy (MTFS) to 2021/22

Cabinet at its meeting of 10 February 2012 received a report presenting budget

proposals for 2012/13 through to 2021/22, in line with the final local government finance settlement for 2012/13 and the possible outcome for future local government funding arrangements for 2013/14 onwards.

The Cabinet Member for Resources presented the Budget and moved the recommendations detailed in the Budget Book, together with an amendment as detailed in the Order Paper (attached at Appendix C to these minutes). During his speech, the Cabinet Member for Resources highlighted the following points:

- A wide consultation had been undertaken, including presentations at the Neighbourhood Committee meetings and the Youth Council, amongst many other groups;
- Where strong arguments had been received to change the proposals, action had been taken;
- The amendment proposed the withdrawal of the increase in residents parking permits in order that a review could be carried out of on street and residents parking arrangements;
- The Budget had been prepared against the backdrop of the most difficult financial position local Councils had found themselves in for many years;
- The Council was about to enter the second year of a four year cycle which would reduce the overall grant from central government by 28%;
- In the next financial year, Peterborough would receive a formula grant reduction of 5.6m, this would mean the Council had had a 15m reduction over two financial years, and overall, all grants received would be 25m lower in four years time;
- Key services were expected to be provided;
- Since 2006 savings totalling more than £100m had been made, with £28m having been delivered in the current financial year;
- A crucial part of delivering savings had been to identify innovative ways of delivering services, including the approach of working with partners;
- Investment had been made into schools, to the sum of £73m, Adult Social Care, to the sum of £10m, Affordable Housing, to the sum of £16m over the next five years and Transport, to the sum of £5m;
- The proposed rise in council tax had been met with some comment from central government, however after consideration, it had been decided that the best way forward would be to decline the government's offer and instead, increase council tax by 2.95% for 2012/13;
- Peterborough was the 5th lowest unitary authority for council tax in the country and with the increase it would still remain one of the lowest;
- To freeze council tax at the current time would mean a hole in the Council's budget in years to come.

The Cabinet Member for Resources commended the Budget to the Council. Councillor Cereste seconded the proposals and reserved his right to speak.

The Mayor announced that an alternative budget proposal had been submitted jointly by the Peterborough Independent Forum, Labour and the Liberal Democrat Groups. Details of the alternative budget were outlined in the Order Paper (attached at Appendix D to these minutes).

Councillor Lane presented the alternative budget, and moved the recommendations, which proposed the following:

- Council tax to be frozen for 2012/13;
- That Council accepts the one year only (2012/13) grant freeze offer from central government; and

- Further savings proposed, to offset in part the loss of council income in 2013/14 and beyond.

During his speech Councillor Lane highlighted that whilst the Conservative amendment to the budget contained a significant reduction in the spend on the Trees and Woodland Strategy, it was felt that this was not a significant enough sum and therefore the plans to make £500k of savings in this area should still stand. Councillor Lane further stated that overall, the alternative budget presented a balanced view and represented the best way forward for the people of Peterborough.

The alternative budget was seconded by Councillor Martin who reserved his right to speak.

A debate on the alternative budget followed and in summary, key points raised in favour included:

- The increase in the tree management budget and the lack of an up to date Tree Strategy or action plan;
- Grant could be obtained from central government in order to cover 80% of woodland management costs;
- The park and ride withdrawal proposals due to supposed lack of usage of the service (there had been a 200% increase in the usage over the Christmas period from last year);
- The Members' allowances proposals, which reduced special responsibility payments;
- Support the Council Tax freeze, which could be offset by rejecting other projects;
- Lack of evidence that the Creative City Programme and its classification as an essential bid, specifically where it stated that Peterborough's level of engagement with the arts needed to be improved;
- The amount of money being spent on the Capital Programme of Works in relation to the amounts of money being spent on safeguarding;
- Local talent could be utilised for the Olympics event and less money should be spent;

Points raised in debate against the alternative budget included:

- The lack of reference to resident's parking in the alternative budget;
- The Trees and Woodland Strategy could not be produced without funding being available.
- Peterborough needed to invest in the incinerator, specifically in relation to incurring charges for landfill;
- Consultants and the specialist skills that they provided was a necessity at times;
- The Olympics event which had been secured for the city and the revenue this would generate;
- The proposals contained within the alternative budget would do nothing in the long term to address the financial situation;
- Although an important part of the city, the duty of care should be for the residents of Peterborough, and less about trees;

During the above debate, the Monitoring Officer advised that an amendment to the original proposals from Councillor Seaton could not be submitted until debate on the alternative budget had finished.

The Section 151 Officer addressed Council and advised that any proposed budget had

to be agreed by Officers to ensure that it was financially sound and viable.

Following debate, Councillor Martin addressed Council and stated that it was not just the opposition groups who were requesting a freeze in the Council Tax, it was the Government also. There were a number of families in Peterborough already struggling to make ends meet and salaries were being frozen.

A vote was taken on the alternative budget (17 in favour, 30 against and 1 abstention) and it was **DEFEATED**.

A debate was held on the original recommendations as proposed by Councillor Seaton. Councillor Cereste stated that the Budget was a continuation of previous budget strategies and accepting the Council Tax freeze grant from Government would not be in the best interests for the citizens of Peterborough.

Following a brief debate, Councillor Seaton summed up and apologised to all those people who had not received a personal reply to consultation responses.

A recorded vote was requested and agreed. Members voted as follows:

Councillors for: Arculus, Burton, Casey, Cereste, M Dalton, S Dalton, D Day, S Day, Elsey, Fitzgerald, Goodwin, Harper, Hiller, Holdich, Kreling, Lamb, Lee, Nadeem, Nawaz, North, Over, Peach, Rush, Scott, Seaton, Serluca, Simons, Stokes, Thacker, Todd, Walsh and Winslade.

Councillors against: Ash, Fower, JR Fox, JA Fox, Harrington, Jamil, Khan, Lane, Martin, Miners, Murphy, Saltmarsh, Sandford, Shabbir, Shaheed, Shearman and Swift.

Councillors not voting: Goldspink and Nash.

Following the vote (32 in favour, 17 against and 2 abstentions) it was **RESOLVED** to adopt the recommendations for the budget for 2012/13 and the Medium Term Financial Plan (MTFP) to 2021/22, those recommendations being:

- a. The revenue budget for 2012/13 and the medium term financial strategy to 2021/22, set in the context of the sustainable community strategy;
- b. The capital programme for 2012/13 to 2021/22 and related strategies and indicators;
- c. The council tax increase of 2.95% for 2012/13, indicative increases of 2.95% for 2013/14 to 2016/17 and indicative increases of 2.5% thereafter to 2021/22;
- d. The council tax setting resolution as set out in Appendix A;
- e. The reserves position, including the use of reserves to support the budget position in 2012/13 and the use of the surplus generated in 2013/14 to support the budget position in 2014/15, contributing towards a sustainable financial position in future years.

The Cambridgeshire Fire Authority were to meet to set their budget and council tax on 16 February, after these papers were released. The Council tax resolution was based on the proposals to be considered at that meeting. If different proposals were approved, then it would be necessary to submit an addendum to Council.

The proposed budget as set out in the agenda papers would also incorporate the amendment that was moved with the original recommendations as follows:
Subject to the following amendment as moved by Councillor Seaton, the proposed budget as set out in the agenda papers be amended as follows:

1. The proposal to increase the cost of residents parking permits is withdrawn from the budget in order that a future review can be carried out of our on-street and residents' parking arrangements to ensure we have the right balance in each area. The change is outlined below:

	2012/ 13 £k	2013/ 14 £k	2014 /15 £k	2015 /16 £k	2016/ 17 £k
Original Proposal (page 51 of budget report)	6	15	23	23	23
Increase cost of residents' first parking permit by £5 for 2012/13. Further increases of £5 for first permit in 2013/2014 and 2014/2015 will follow. Cost of residents' other annual parking permits to remain unchanged.					
Amendment	-6	-15	-23	-23	-23
Withdraw increase in cost of residents parking permits					
Final budget proposal	0	0	0	0	0

2. The loss of income will be offset by a reduction in funding for the Trees and Woodlands strategy. The change is outlined below:

	2012 /13 £k	2013/ 14 £k	2014 /15 £k	2015 /16 £k	2016/ 17 £k
Original Proposal (page 56 of budget report)	750	750	750	750	750
Trees and Woodlands strategy					
Amendment	-6	-15	-23	-23	-23
Reduce funding to support strategy to offset loss of parking permit income					
Final budget proposal	744	735	727	727	727

This approach means that there is no net impact on the overall budget.

Impact on recommendations (page 1 of budget report)

This amendment does not change the wording of any recommendations, but it does alter the content of the revenue budget to be approved under recommendation a, as well as two elements of the council tax setting resolution under recommendation d:

- a. The revenue budget for 2012/13 and the medium term financial strategy to 2021/22, set in the context of the sustainable community strategy;
- d. The council tax setting resolution as set out in Appendix A

Updates to Council tax setting Resolution (page 6 of budget report)

The amendments will reduce the gross expenditure and income figures in the council tax resolution by £6k for 2012/13. The revised figures are outlined below:

COUNCIL TAX 2012/13

3. THAT the following amounts be now calculated by the Council for the year 2012/13 in accordance with Sections 31A, 31B and 34 to 36 of the Local Government and Finance Act 1992 (as amended): -
 - (a) £405,451,330 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act. (Gross expenditure including repayments of grants to government 31A(6) (a), Parish Precepts and Special Expenses 31A (6) (b))
 - (b) (£341,129,997) being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act. (Revenue Income)

The meeting was adjourned for a fifteen minute break.

The urgent item 15(c) was taken next.

URGENT ITEM 15. Reports and Recommendations

(c) Political Groups 2011-12 & Consequential Amendments to Allocations to Committees

Councillor Cereste moved an urgent report, together with a number of additions, requesting Council to consider and agree a number of recommendations, as summarised in paragraphs 4 and 5 of the report, in relation to revised political group allocations and committee membership following a change to the political balance of Council. Councillor Cereste recommended that Council:

These recommendations were seconded by Councillor Lee and he reserved his right to speak.

Councillor John Fox moved an amendment to the recommendation from Councillor Cereste in order that Councillor Nash would remain as the Chairman of the Neighbourhood and Area committees for the remainder for the political year. The amendment to the recommendations was to delete the wording of paragraph (e) below:

That Council considers and agrees the following recommendations:

1. Political Group Allocations and Committee Memberships:

- a) Notes the amended Political Group membership for 2011-12 as set out in Appendix 1;
- b) Affirms its approval for the Committee structure set out at paragraph 3.1 of this report;
- c) Agrees the allocation of seats to political groups as set out at paragraph 4.5 of this report;

- d) Agrees the appointments to committees to which the political balance rules apply as set out in paragraph 6 of this report;
- e) ~~Agrees the appointment of Cllr Simons as Chair of Peterborough North Area Committee (Area North & West 2), and as Chair of Peterborough West Neighbourhood Committee (Area North & West 3) in place of Cllr Nash.~~

2. Procedural Matters

- a) Following these changes, affirms its approval for the Leader's Scheme of Delegations as set out in Part 3, section 3 of the Constitution;
- b) Delegates consequential updating of the Constitution arising from this report to the Solicitor to the Council.

This was seconded by Councillor Swift.

Following debate a vote was taken (14 in favour, 30 against and 3 abstentions) and the amendment was **DEFEATED**.

Councillor Sandford stated that each Neighbourhood Committee should be permitted to choose its own Chairman.

Following debate on the original recommendations from Councillor Cereste, Councillor Nash made a statement thanking everyone for their support. A vote was taken (28 for, 18 against, 2 abstentions) and it was **RESOLVED** that Council:

1. Political Group Allocations and Committee Memberships:

- a) Notes the amended Political Group membership for 2011-12 as set out in Appendix 1;
- b) Affirms its approval for the Committee structure set out at paragraph 3.1 of the report;
- c) Agrees the allocation of seats to political groups as set out at paragraph 4.5 of the report;
- d) Agrees the appointments to committees to which the political balance rules apply as set out in paragraph 6 of the report;
- e) Agrees the appointment of Cllr Simons as Chair of Peterborough North Area Committee (Area North & West 2), and as Chair of Peterborough West Neighbourhood Committee (Area North & West 3) in place of Cllr Nash.

2. Procedural Matters

- a) Following these changes, affirms its approval for the Leader's Scheme of Delegations as set out in Part 3, section 3 of the Constitution;
- b) Delegates consequential updating of the Constitution arising from this report to the Solicitor to the Council.

The above recommendations were subject to the following additions as moved by Councillor Cereste:

Following Councillor Benton's move to the PIF Group, the Conservative Group now had 35 members instead of 36 and PIF had 12 instead of 11.

This made a difference to entitlement to seats, and the Conservative Group would lose one more seat in addition to those detailed in the report.

The following recommendations were therefore added to those under recommendation 1 in report:

- f) Councillor Benton is removed as Chair of Employment Committee and that Councillor Fitzgerald is appointed in her place, and that he also replaces her on the Employment Appeals Sub-Committee;
- g) Councillor Benton is removed as Vice Chair of the Licensing Committee and is replaced with Councillor Todd;
- h) That the Conservatives give up a seat on the Licensing Committee, removing Councillor Simons and giving this seat to PIF, with the PIF representative to be notified to the Chief Executive following this meeting;
- i) That Councillor Benton be removed as the Conservative representative from the following Committees, with the replacement Conservative members to be notified to the Chief Executive following this meeting –
 - Creating Opportunities and Tackling Inequalities;
 - The Planning Review Committee; and
 - As substitute on the Environment Capital Scrutiny Committee.

14. Notices of Motion

1. Councillor Goldspink moved the following motion:

Given that this Council has invested £250,000 over two years in the Citizen Power Programme, this Council:

1. Calls for a report to be submitted to its next meeting setting out the original objectives of the project and how they were to be measured, together with an evidenced assessment of the success of meeting those objectives, the tangible benefits achieved and their value to the ordinary people of Peterborough.

This motion was seconded by Councillor John Fox.

Following a debate on the motion, Councillor Hiller commented that a full review of the Citizen's Power Programme had been undertaken, with a report submitted to the Strong and Supportive Scrutiny Committee in September 2011 and the report and its recommendations had been agreed in full. A Task and Finish Group had subsequently been established and was due to report back to the Scrutiny Committee in July and November 2012. A formal process was already therefore in place. A vote was taken (17 in favour, 28 against, 3 abstentions) and the motion was **DEFEATED**.

No motion had been put forward to extend the length of the meeting and therefore the guillotine procedure came into effect and the remainder of the items on the agenda were taken to be formally moved and seconded, with no speeches allowed and votes taken in the usual way.

Councillor Murphy wished it to be noted in the minutes that he was not aware that the vote had taken place for Councillor Goldspink's motion. He believed he was voting on an extension to the length of the meeting.

2. Councillor Miners submitted the following motion:

That this Council:

1. Believes that the opportunity given under the Localism Act, to reintroduce the Committee system should be adopted during the next Municipal Year. By reintroducing the Committee system, we will be giving back bench Councillors a more active role in the decision making process of the Council. Thereby going some way to bringing Democracy closer to local people.

A vote was taken (19 in favour, 30 against, 0 abstentions) and the motion was **DEFEATED**.

3. Councillor Sandford submitted the following motion:

That Council:

1. Notes that Peterborough's Third Local Transport Plan agreed by Full Council in 2011 states the following vision for Park and Ride in Peterborough:

Park and Ride transport hubs that will intercept vehicles before they access the city centre and provide opportunities for transfer between transport modes.

In order to realise this vision the city council will concentrate on the following objectives (inter alia):

- To intercept vehicles destined for the city core and city centre and, hence, be an integral part of the car parking supply for the city
- To integrate modes of transport to form comprehensive transport hubs that provide pedestrian and cycle linkages, secure cycle storage, interchange between bus services and electric vehicle recharging facilities and Heavy Goods Vehicle (HGV) overnight parking
- To provide a cost effective alternative to city centre parking
- To provide appropriate seasonal Park and Ride to facilitate access to the city centre in the Christmas period.

2. Notes that the Peterborough Bus Strategy makes the following commitment to key actions on Park and Ride:

- Review permanent park and ride options such as developer funded or Government Growth Area Funding; and
- Continue to provide a Christmas park and ride service

3. Notes that a Scrutiny Review of Park and Ride recommended that the Council should seek to increase likely patronage by progressively extending the period of operation of the current Christmas park and ride service

4. Therefore regrets the withdrawal of the Christmas Park and ride service proposed by the Cabinet and requests the Environment Capital Scrutiny Committee to carry out a review of park and ride options and report back to the July meeting of Full Council with appropriate recommendations.

A vote was taken (14 in favour, 31 against, 2 abstentions) and the motion was **DEFEATED**.

15. Reports and Recommendations

a) Appointment of Deputy Coroner

A report was submitted to Council requesting its approval to appoint Simon Milburn as the Deputy Coroner for Peterborough.

A vote was taken (unanimous) and it was **RESOLVED** to:

Appoint Simon Milburn as the Deputy Coroner for Peterborough.

b) Peterborough City Council Pay Policy Statement for 2012/3

A report was submitted as Council was required by the Localism Act 2011 to pass a resolution approving the Pay Policy Statement by no later than 31st March each year, for the following financial year. This report asks council to approve the Pay Policy Statement for 2012/13.

A vote was taken (unanimous) and it was **RESOLVED** to:

Adopt the pay policy statement as appended to the report.

Meeting closed at 11.30 p.m.

MAYOR

FULL COUNCIL 22 FEBRUARY 2012

QUESTIONS AND ANSWERS

Questions have been received under the following categories:

<u>COMMUNITY INVOLVEMENT TIME</u>	
7	<u>Questions with notice by members of the public</u>
1.	<p>Anne Sylvester asked the following question:</p> <p>To Councillor Cereste, Leader of the Council and Cabinet Member for Growth, Strategic Planning and Business Engagement.</p> <p>Politicians are planning to remove the 25% reduction in Council Tax afforded to those living on their own.</p> <p>This proposal would adversely affect the living standards of all single council tax payers in Peterborough.</p> <p>Does the Leader of the Council agree with this proposal?</p> <p>Councillor Cereste, Leader of the Council and Cabinet Member for Growth, Strategic Planning and Business Engagement responded:</p> <p>The single person discount for council tax is granted, as the name suggests, when a house is only occupied by one person.</p> <p>There are no proposals, either nationally or locally, to remove the single person discount.</p> <p>Anne Sylvester asked the following supplementary question:</p> <p>Due to the serious nature of the proposals, could the Leader please provide me with a full written response?</p> <p>Councillor Cereste, Leader of the Council and Cabinet Member for Growth, Strategic Planning and Business Engagement may respond:</p> <p>The Council is undertaking a process of checking that people currently claiming single person discount are indeed living alone, and eligible. Where people are not living alone, the benefit will be removed. Where people are eligible, the discount will of course remain in place.</p> <p>A full written response would also be provided by the proper Officer.</p>
2.	<p>Glennis Bentley asked the following question:</p> <p>To Councillor Scott, Cabinet Member for Children's Services</p> <p>According to the Peterborough's Children & Young People Plan 2009 – 2012 "children and young people are at the centre of the work we do and that we deliver services in the</p>

	<p>way they need them”.</p> <p>Key priority 5 states “We want children to enjoy learning through play and informal learning opportunities to live together in cohesive communities”.</p> <p>Given this priority when are the Council going to re instate closed play centres, fully staffed and accessible to all children and young people?</p> <p>Councillor Scott, Cabinet Member for Children’s Services responded:</p> <p>Peterborough City Council is currently delivering play services from seven City Council Play Centres (Thistle Drive, The Tunnel, The Spinney, Crofts Corner, Paston Farm Adventure Centre, Charteris Play Centre, Chestnuts Play Centre) and one outreach venue in central ward delivered at the Iqbal Family Centre. Copelands Play Centre is not currently used for the delivery of play but is used by North Bretton Children’s Centre as a satellite centre and it has a wide range of activities taking place there for children and families of the local area.</p> <p>A review of play services is being undertaken and we remain committed to providing play and informal learning opportunities across the city. We need to ensure these are delivered in a cost effective way that maximises the limited resources at our disposal and provides the best possible opportunities for children and families.</p> <p>Glennis Bentley asked the following supplementary question:</p> <p>The review that is being undertaken, what part will the families be consulted on and the young people themselves?</p> <p>Councillor Scott, Cabinet Member for Children’s Services responded:</p> <p>Once the review was finished within the Council then it would go out to public consultation and the children and families will be consulted. It will be a widespread consultation involving the parents who use play centres.</p> <p>With regards to the timescale for the consultation, I will let Mrs Bentley know.</p>
3.	<p>Nicola Day-Dempsey asked the following question:</p> <p>To Councillor Holdich, Cabinet Member for Education, Skills and University</p> <p>In Peterborough schools over the past three years, 85% of pupils in English and 83% in Mathematics made the expected progress between Key Stage 1 and Key Stage 2.</p> <p>However over the same period, only 60% of pupils in English and 52% in Mathematics made the expected progress between Key Stage 2 and Key Stage 4.</p> <p>The progress from Key Stage 1 to Key Stage 2 was above the national average and the progress from Key Stage 2 to Key Stage 4 was well below the national average.</p> <p>Can the Cabinet Member for Schools explain why this should be so and what the Local Authority is doing to improve this situation?</p> <p>Councillor Holdich, Cabinet Member for Education, Skills and University responded:</p> <p>There has been significant targeting of resources into primary schools around tracking the progress of pupils and taking action to address underperformance at an earlier</p>

stage. Secondary schools are now also showing more rigour in this area, and as a result the rate of progress is improving year-on-year (up 8% in English from 2009 – 2011 and up 9% in mathematics over the same period – double the rate of national improvement). Schools are placing more significance on progress measures as the focus on league tables has moved away from straight GCSE results. This will lead to further improvement on progression.

It is more difficult for the Council to intervene across the secondary sector because of the mixed economy of maintained and academy schools. However, we will continue to strive to work with all secondary schools and will undertake similar work to target support and improve both the progress and standards all learners achieve. For example, last month the Authority held a training session for Governors to equip them with the ability to challenge performance within their school governing bodies. It is not for the authority to run the school; it is for the heads and the Governors.

The authority had not been backward in coming forward in taking over schools that were underperforming. In the not too distant past we have taken over John Fisher, and that is much improved, and also the old Orton Longueville school. Since it has been taken over and become an Academy, you can see the results.

There are large challenges amongst our schools, during the last nine months, 581 extra young people arrived in our schools, 570 from distant parts. (Councillor Holdich read a letter) The schools were running Saturday schools and also looking at family learning. Dialogue had also been opened with the exam boards to highlight to them that, although the children spoke English, they did not understand some of the questions in the exam papers.

The Council was putting millions into improving our schools and for instance the new TDA site, building a new school. All Saints is also being rebuilt, Queens Drive extended and we are still looking for more sites in PE1. And we are the first Council in the country who have completed our Building Schools for the Future programme, or will do when they are completed. So you can see that this Council does believe in its young people and the young people of our city are our future and this Conservative controlled Council is putting children's education at the top of its priorities.

Nicola Day-Dempsey asked the following supplementary question:

Would the Cabinet Member agree with me that the main reason for this disparity is that unlike our secondary schools all but one primary school has remained within the control of the Local Authority and for this reason he should be doing everything in his power to dissuade primary schools from applying for academy status, and if they do become academy schools in the end and lose LEA control will we then see a reduction or cut of our primary and secondary consultants and education team at the city council?

Councillor Holdich, Cabinet Member for Education, Skills and University responded:

I don't think there's any advantage in a primary school becoming an academy personally, but we do have one that has gone and we will monitor its progress. This Authority is one of the few authorities in the country that hasn't cut the funds to its improvement team but our improvement team can only go into schools if we are asked. We do not fail in our duty of taking schools over, if we feel they are failing, but it is a two year process, you can't just walk in. we do encourage the schools to let us in and if you look at the Ofsted reports you will see an increase in the praise for the work being undertaken by the school improvement team.

4. **Di Newman asked the following question:**

To Councillor Cereste, Leader of the Council and Cabinet Member for Growth, Strategic Planning and Business Engagement.

The Peterborough City Market has a long history dating back to a 10th Century Market Charter. As the city's largest hub of small independently-owned lock-up businesses, it not only provides everyday commodities, at affordable prices including really fresh food with zero-packaging, but also provides local employment and new business opportunities, reflects the city's multicultural society and supports local farmers and food producers; underpinning local sustainability and enhancing the city's Environment Capital aspirations and credentials. Considering this and the ever mounting impact on the City Market and its traders including:

- a. the hikes in rents, Business Rates; and
- b. parking fees;
- c. removal of its on-site security;
- d. removal of sufficient cleaners and appropriate cleansing policies; and
- e. proposed removal of the Market's manager, and position;

Can the Cabinet Member advise me how much of the £350,000 p.a. (approx: figures as £450,000 just a few years ago!) revenue the city council receives from the City Market traders in respect of annual rents and Business Rates and of the total revenue received by the city council over the past 5 years, including any additional funding, has been set aside in the proposed Budget to re/invest into the City Market for the near future?

Councillor Cereste, Leader of the Council and Cabinet Member for Growth, Strategic Planning and Business Engagement responded:

On average the City Market brings in approximately £400k of income, depending on how business is fairing and how many stay in business, which is used to fund the running cost and investment of the market. We spend on the market approximately £370k of this and that doesn't leave much leeway or slack for any unforeseen things which may happen The significant costs are:-

£90k Refuse
£60k Cleaning
£77k Staffing
£53k Rates
£19k Maintenance
£22k Utilities
£17k Security and Insurance
£30k Misc

There is no additional investment within the Medium Term Financial Strategy for the market, although I have a great deal of respect for the traders and I believe the market is an important part of our city and somehow we need to find a way of using it more effectively and giving them a greater opportunity to trade far more successfully.

Di Newman asked the following supplementary question:

Could we ask the Chief Executive to come down and meet with the traders to discuss how and when funds would be implemented? The floors haven't been cleaned for a year so could I have a breakdown of costs that you allegedly spend on the market and also we want a breakdown of the budget to be ploughed into investment or re-investment into the city market for the next five years and how that is going to be implemented and when.

	<p>Councillor Cereste, Leader of the Council and Cabinet Member for Growth, Strategic Planning and Business Engagement responded:</p> <p>As mentioned, there is no additional investment within the Medium Term Financial Strategy so there isn't any money planned at the moment to be invested in the market. I am surprised to hear that the floor has not been cleaned for a year when there is 60k being spent on cleaning, if that is the case we need to investigate that, thank you for bringing it to our attention. I will be quite happy to give you a breakdown of what is spent on the market, it's a matter of public record, and I'm sure that both the Chief Executive and I would meet with the market traders to see if there is a way in which we can improve what is going on down there.</p>
<p>8</p>	<p><u>Questions with notice by Members relating to ward matters To the Cabinet Members and to Committee Chairmen</u></p>
<p>1.</p>	<p>Councillor Miners asked the following question:</p> <p>To Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning</p> <p>"Noting that perhaps the usual time-span for this city council to remove/evict illegal Traveller Encampments, from residential areas, is around 10-14 days, could the Cabinet Member please inform the community of Dogsthorpe Ward why Travellers are still at the Saxby Gardens/Belvoir Way illegal encampment for nearly two months, and still counting?"</p> <p>Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning responded:</p> <p>I can appreciate Councillor Miners feeling behind this question and I have sympathy with the residents. I personally attended the traveller eviction at Werrington last week and witnessed first hand the aggression some members of this community can dispense and indeed the filth they leave behind. There might well be some traditional gypsies telling fortunes from painted caravans out their somewhere but some of the lawless groups we endure here are far from that picture. The Council has, until recently, successfully used common law procedures to move on unauthorised Traveller encampments on after a period of around 10 days. This is typically up to three times faster than using criminal law proceedings through the court system. In future, the initial welfare assessment that we are legally obliged to carry out with Travellers at new unauthorised encampments will be used to determine, on a case by case basis, whether common or criminal law proceedings need to be instigated.</p> <p>There are a number of Travellers who have remained at Belvoir Way for some weeks. These Travellers make up a single family unit of parents and children who have in fact been occupying land in Peterborough for several years, indeed the family's children are in permanent education here. One of the children in this family has a very serious health condition, and, I'm told under the professional guidance of NHS colleagues, we are unlawfully unable to move the family on until we can identify suitable land to move them to. We are as a consequence working hard to do so, and are liaising closely with the family and health professionals.</p> <p>There have been other Travellers that have parked up at the same location from time to time over the last few weeks, and these have not been associated with the family described above. In this case, and in any other location, the council will continue to take tough enforcement and eviction action against unauthorised encampments in Peterborough where it is lawfully able to do so. Members will be aware that we have now set up a cross party group chaired by Councillor John Fox, to recommend a future</p>

	<p>transit site location for the city. Permanent transit sites will, I'm sure Members are aware, enable our police force to act far more swiftly when moving these people on.</p> <p>Councillor Miners asked the following supplementary question:</p> <p>Is it true that the eviction notices have been served on these individuals in Belvoir Way / Saxby Gardens on 20th February, which will result in the travellers having to vacate the site by the 27th February at the latest?</p> <p>Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning responded:</p> <p>I cannot confirm the exact dates, this is the first I have heard about it this evening. I will certainly check and report back to you immediately, but I would say that effective and timely communication to affected ward councillors is paramount. This should happen as a matter of course through our Neighbourhoods Officers and I will certainly ensure that this is addressed. But I will check on those dates.</p>
2.	<p>Councillor Fower asked the following question:</p> <p>To Councillor Seaton, Cabinet Member for Resources</p> <p>Can the relevant cabinet member inform me as to how much it would cost the local authority to change the name of the electoral ward South Werrington to South Werrington and North Gunthorpe, how long any action may take and what the cost was of the last electoral ward name change was?</p> <p>Councillor Seaton, Cabinet Member for Resources responded:</p> <p>The cost of any change would depend on the number of households within a particular ward at that time. In order to consult with all residents, the Council would need to print the appropriate documentation and fund the cost of outward and return postage. Staff resources would also have to be considered in any such exercise. The last electoral ward name change took approximately four months to conclude; this included a consultation period, engagement with the Neighbourhood Committees and a report to Full Council.</p> <p>Councillor Fower asked the following supplementary question:</p> <p>If at the next Full Council meeting I raised a motion calling for the change in name for this particular ward, which I represent, I wondered if the Cabinet Member would be minded to support this particular motion?</p> <p>Councillor Seaton, Cabinet Member for Resources responded:</p> <p>I think that is entirely for the Neighbourhood Committee to agree amongst themselves, I have no particular view on the name you might want for your particular ward.</p>
9	<p><u>Questions with notice by Members to Council representatives of the Police and Fire Authorities</u></p>
	<p>No questions were received in this section.</p>

EXECUTIVE BUSINESS TIME

11 Questions with Notice to the Leader and Members of the Executive

1. **Councillor Miners asked the following question:**

To Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning.

"When this Local Authority and Central Government talk generally about 'Deprivation Levels' the terminology of 'Super Output Areas' is mentioned. Could the Cabinet Member please inform Council what these 'Super Output Areas' are and how many such areas are within the Ward boundaries of this local authority?"

Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning responded:

A 'Super Output Area' is the national term used to describe a small geographically-defined area for the purposes of statistical reporting only. There are two levels of Super Output area:

- Lower SOA which typically comprises an area with around 1,500 residents
- Middle SOA which typically comprises an area with around 7,500 residents

All areas of the UK are represented by a Super Output Area, which enables consistent and comparable statistical reporting relating to issues such as education, employment, health, housing and crime.

Peterborough is made up of 104 Lower Layer Super Output Areas, and 21 Middle Layer Super Output Areas.

More information, including deprivation indices, is available from the Office of National Statistics website at www.ons.gov.uk

Councillor Miners asked the following supplementary question:

I take it that the middle SOA's are the ones suffering the most deprivation and if it is so what extra resources do Peterborough City Council give to these middle SOAs to combat the deprivation?

Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning responded:

The answer to the supplementary question I have to suggest may be a complex one and I would be very happy to write an answer to Councillor Miners if that's acceptable to him.

2. **Councillor Murphy asked the following question:**

To Councillor Fitzgerald, Cabinet Member for Adult Social Care.

Following the Executive Decision taken in December 2011 to determine the front-line health and social care services that would continue to be managed by Cambridgeshire Community Services (CCS), could the Cabinet Member for Adult Social Care please advise me why certain services, including Occupational Therapy, will now been removed

from the management of CCS and placed under the management of Adult Social Services?

Councillor Fitzgerald, Cabinet Member for Adult Social Care responded:

My Cabinet Decision of 14 February sets out the reasons why I have concluded that it would not be in the best interests of the Council nor the people we represent to transfer the management of a number of our adult social services teams to Cambridgeshire Community Services. I have listened and taken account of professional advice in coming to this view and debated this with my colleagues, both in Cabinet and at a wider level within my group.

The teams concerned are Occupational Therapy, the Transfer of Care (from hospital) Team, intermediate care and reablement teams are critical components of an effective adult social care service and are a vital part of our overall assessment and care management responsibilities to older people and people with disabilities in the city.

In addition, given the substantial budget pressures facing the Council as it takes back its Adult Social Care functions from NHSP, it is critical that the Council exercises full control over the entry points, assessment and care planning processes, so that the services can be delivered within the available resources.

I can though assure members that despite these changes, the Council remains committed to joined up service delivery between City Council and NHS and other staff, wherever that can be shown to benefit our residents, and that services being delivered on the day after the transfer will be the same as those delivered immediately before.

Councillor Murphy asked the following supplementary question:

What is the additional cost of this action to change the decision that had previously been made by this Council, can we indeed change that decision constitutionally, how have the staff been affected and are you aware that there could be casualties as these staff do not want to work for Peterborough City Council as many of them see themselves as health professionals?

Councillor Fitzgerald, Cabinet Member for Adult Social Care responded:

You make an assumption that there is an additional cost, I have no evidence that has been put before me, in effect as I've already alluded to in my reply we are looking to manage our services within budget in the most cost effective way, you also heard me say that I don't believe, and neither do the professionals, that there shouldn't be any difference in service on the Friday when the team are working for the NHS or Cambridgeshire Community Services, that they work for the Council on Monday – why should that be different? The person who pays their salary may be different but they will still be the same people working in the same team and the same team of people, why would that be different? In terms of their particular preference of who they might want to work for, well, they worked for the Council to start with and they maybe healthcare professionals, but they will still be healthcare professionals on the Monday, why would that role change, I don't understand the logic in that argument I'm afraid. If there are any financial implications, I expect them to be positively favoured towards the Council in managing what is a difficult budget in terms of an increasing demand.

3. **Councillor Sandford asked the following question:**

To Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning.

When the Council knew about the drainage problems in the Queensgate bus station early

last year, remedial works were scheduled for the coldest, wettest, most miserable time of the year and subsequently bus passengers were left without any shelter, safety measures, seating, refreshments or adequate signage in the Ackland Street Car Park. Why could the works not have taken place at a more favourable time of year and why did the cabinet member apparently do nothing to sort out the problems experienced by passengers?

Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning responded:

The city's bus depot is extremely busy; in many ways of course this is great news that passengers are taking advantage of our multi award winning services and effective routing. Due to the high number of heavy vehicles using the bus station fortnightly checks are undertaken to identify if any trip hazards that may arise. During one such check a large area of dipping was found, so thorough assessment was undertaken which revealed serious work required in area of dipping and other areas including drains and drainage channels. Unfortunately the existing allocated revenue budget could not cover the high cost of such repairs so capital funding therefore needed to be identified.

In addition to identifying the funding it was necessary to pre-order new service boxes which are bespoke and need to be made especially for us. There is a long lead time on this and therefore the works couldn't be carried out in the summer (as these weren't made yet); a decision was also made not to carry out the works pre Christmas so that the pre Christmas trade was not affected. It was not possible to postpone the work any longer as a number of drainage areas were continually failing prior to Christmas and becoming potentially dangerous. The works could not be completed without any disruption or indeed inconvenience whatsoever, however much tax payer's money was thrown at it. In fact the complaints from the travelling public during these essential works were very few, eight in total I am told by our Officers. The press coverage and radio campaigning were both out of proportion for what was in reality for most bus users, able bodied and disabled, the reality. The reports in the local paper have been variously responded to by emailed comments that have been generally supportive of the works, appreciating that once completed the facilities will have improved.

That notwithstanding, I can understand your comments concerning shelter, seating and access but unfortunately there is no space available for the provision of temporary seating and the relatively short duration of the works didn't warrant a huge spend for the temporary facilities in these financially constrained times. My comments to you via email were prompted by a brief exchange I had with our Officers to the effect that they would look very carefully at creating such a provision, unfortunately they couldn't.

I accept that the essential works have been an inconvenience but it simply wasn't possible to carry out this type of work without any disruption at all. It really is important that we properly maintain this key asset in our city so that it is available and serviceable for many years to come.

Councillor Sandford asked the following supplementary question:

The information I have been given is slightly different, I was told that the need for the works was identified, not in the Summer of last year, but in the Spring so could not the works have been carried out in September or October or could they not have been postponed and carried out in April when the weather would have been much more clement. If we are going to create a sustainable travel town, don't we need to give passengers who actually travel on public transport decent conditions and these were not decent conditions, and if we want people to use public transport wouldn't it be better to encourage some of the Cabinet Members to use public transport rather than giving them subsidised car parking and permits?

	<p>Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning responded:</p> <p>I think you have some very valid points, I myself use public transport on occasion, and I'm sure some of my fellow Cabinet Members do likewise, however, the times of our meetings, the urgency of some of the business we have to conduct really determines that most of the time we use personal transport. Regarding the timings of the works, the service boxes which are complex, they are made bespoke; the lead time was such that we couldn't have conducted these works sooner than we did. The reason they were done when they were done is that the safety implications of these works determined that they had to be done before a serious incident occurred so unfortunately they had to be done when they were done, and of course they were finished in both phases ahead of schedule. I think we need to be complementing some of our Officers rather than perhaps being slightly derogatory.</p>
4.	<p>Councillor Ash asked the following question:</p> <p>To Councillor Walsh, Cabinet Member for Community Cohesion and Safety.</p> <p>Residents continue to raise road safety issues covering many aspects of road use at all levels. I am sure all Members have similar concerns. Can the Cabinet Member give assurances that vulnerable locations are continuously being monitored by the appropriate agencies and Council Committees, and that road junctions, slip roads etc are being designed to ensure that they can be safely negotiated and are not confusing to road users?</p> <p>Councillor Walsh, Cabinet Member for Community Cohesion and Safety responded:</p> <p>Road Safety is a formal priority for the Safer Peterborough Partnership and the Cambridgeshire and Peterborough Road Safety Partnership.</p> <p>A dedicated Road Safety team is based within the Neighbourhoods Division, and they constantly monitor road traffic collision data in order that any trends or issues are identified at the earliest possible opportunity. An intensive education programme is also undertaken in schools and colleges across the City to address road safety issues, improve new road users' awareness and skills, and potentially change inappropriate behaviours.</p> <p>The work of the Road Safety team forms part of a dedicated Road Safety Task and Finish Plan which is reported to the Safer Peterborough Partnership Board on a quarterly basis. The Plan is prioritised in order to maximise the effectiveness of resources and concentrates at present on speed, young drivers and motorcyclists.</p> <p>Each year an accident cluster site list is produced. The list looks at the past three years of personal injury collisions and ranks sites in order of priority using set methodology. A copy of the list is passed to the Transport and Engineering Department and is used when programming future year's capital works depending on resources available.</p> <p>Councillor Ash asked the following supplementary question:</p> <p>A lot of residents are concerned and they are wondering where they can go to find information from, I'm also concerned that various junctions do seem to have problems; they don't seem to be altered. Can you tell me, do you look at and report back regularly to Councillors or Ward Councillors where there are problems? Is there a feedback procedure?</p> <p>Councillor Walsh, Cabinet Member for Community Cohesion and Safety responded:</p>

	<p>There is various information published and I can find out what is available for people to be able to access but if there is some particular group of residents or if there is some particular area which you have in mind then could you please let me know, or let your Neighbourhood Manager know and we will concentrate on that particular issue and on that particular location and deal with residents concerns.</p>
5.	<p>Councillor Fower asked the following question:</p> <p>To Councillor Cereste, Leader of the Council and Cabinet Member for Growth, Strategic Planning and Business Engagement.</p> <p>Given the fact that the majority of people opposed the removal of trees on Bridge Street, during the City Councils consultation and that over 200 hundred local people and businesses signed up to opposed the removal of the trees as part of a petition run by the Peterborough Liberal Democrats, can the relevant cabinet member inform me why they have chosen to ignore the majority opinion and continue with the removal?</p> <p>Councillor Cereste, Leader of the Council and Cabinet Member for Growth, Strategic Planning and Business Engagement responded:</p> <p>I disagree that we have ignored the majority of the population. I take trees very seriously, and I am an environmentalist. However in these very difficult times we do have to do what is best for the city, Bridge Street and the public realm and also in this case for the trees as well. The decision was taken on that basis so we didn't ignore your petition but what we did do was made a decision that was based on what the other 170,000 people who live in our city wanted us to do and that is they want us to have a really nice Bridge Street with good healthy trees in it, growing well and producing something that somebody wants to see and sit under.</p> <p>Councillor Fower asked the following supplementary question:</p> <p>People feel that the decision taken by this administration to ignore the views of people who have partook in the Council's own consultation I am wondering whether these people have been notified of this decision now, those that have actually shown opposition to it and whether this administration has been polite enough to actually give them an update and to notify them that they have decided to ignore their views.</p> <p>Councillor Cereste, Leader of the Council and Cabinet Member for Growth, Strategic Planning and Business Engagement responded:</p> <p>I think there has been enough publicity which makes it absolutely clear what our decision has been and certainly with the help of Councillor Fower, everybody knows what our decision has been and what the future intent of this administration is and I thank him for helping us do that. I would also like to say, whilst his petition was a couple of hundred people and we take it very seriously, I spoke to hundreds of people myself, business, community and local forum, they all want to see a vibrant thriving city centre and I repeat, the interest of the entire community is that we have somewhere where you can enjoy walking, shopping and enjoy the trees that will remain and be able to sit and contemplate if that's all that you want to do, in a nice place to do it, and I think our decision will achieve that.</p>
6.	<p>Councillor Jamil asked the following question:</p> <p>To Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning.</p> <p>The Council commits resources to supporting and helping the disadvantaged within Peterborough, particularly those who are homeless and vulnerably housed. This is</p>

welcomed at a time of hardship for many people. Could the Cabinet member give an indication of what actions we are taking to help people progress towards a more stable life?

Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning may responded:

A very good question highlighting an area of the Council's very effective work often overlooked in the media. Stability in our lives is probably something most of us in this chamber take for granted, but when life, for whatever reason deals us a bad hand we can normally rely on the support of family, friends, colleagues and sometimes professionals to advise us or indeed help us through a rough patch. As Councillor Jamil suggests however, there are a number of folk who are not able to do that immediately and the threat of homelessness can, in amongst other calamities be a real one. The new Housing Strategy being recommended for adoption by this Council tonight specifically addresses the myriad issues and complexities this subject incorporates. In Peterborough, we have not seen an increase in the number of households presenting as homeless, despite the opposite national trend. But there is no room for complacency, and our Officers are acutely aware that this statistic could change as the economy becomes even more challenging and personal debt rises.

The primary objective of the Housing service is to prevent homelessness and to support independent living amongst vulnerable groups, and the service works closely with our partner housing associations in the city to allocate suitable properties to people in housing need, to minimise evictions, and to support vulnerable households at the earliest possible opportunity.

In the last year we have also started projects to improve relationships with private city based landlords to ensure that this valuable resource is utilised to its full potential. Members may have read in the local media of our recent successes in our enforcement action against landlords who do not follow the correct legal processes when seeking possession of their properties. This firm action by Council Officers has my complete commitment and I pledge to the members of this Council that our Officers will be even more active in this arena of enforcement and prosecution.

We work very closely with partners in the voluntary and faith sectors to make sure whenever possible that all available resources and options are available for people who may need support: for example, the very effective One Service supporting offenders newly released from prison, whose immediate needs are complex and have to be addressed quickly to help them help themselves and stop reoffending with all the associated issues and costs that action promotes, not least the impact on the law abiding, tax paying residents of this city. Peterborough Streets supports vulnerable homeless people with drug, alcohol and emotional problems; and the Salvation Army supports people who are facing poverty and a wide range of other personal problems.

This week we have received notification from the Department of Communities and Local Government that we are to receive an allocation of additional funding to assist households at risk of mortgage repossession. This funding will enable us to prevent homelessness of those who have experienced recent changes in their income and fallen into mortgage arrears as a result by having the ability to negotiate with lenders and giving breathing space to the hard pressed borrowers.

Councillor Jamil asked the following supplementary question:

At a time when we are talking about funding there are agencies which he refers to that help those vulnerable people, one of them is Citizen's Advice Bureau who have seen their budget cut year on year. Can I get some reassurance from the Cabinet Member that that

	<p>will stop and they will look again to see and support the valuable work that they do?</p> <p>Councillor Hiller, Cabinet Member for Housing, Neighbourhoods and Planning responded:</p> <p>You have my assurance that the Citizen's Advice Bureau is a valued service in this city, we are currently having to look at extreme financial constraints and that's the decision we have made for this particular budget, however I can assure you that we are looking very closely at all support services, voluntary sector as well as contributed to sectors, and we do value that particular service.</p>
7.	<p>Councillor Martin would have asked the following question:</p> <p>To Councillor Cereste, Leader of the Council and Cabinet Member for Growth, Strategic Planning and Business Engagement.</p> <p>Can the Leader advise what will be the extra cost a) for Peterborough and b) across Cambridgeshire and Cambridge City, of postponing the Police Commissioner elections from May to November 2012 and does he support the separate election date?</p> <p>Councillor Cereste, Leader of the Council and Cabinet Member for Growth, Strategic Planning and Business Engagement sent the following response:</p> <p>The decision to postpone the Police and Crime Commissioner elections was taken by the Electoral Commission, not Peterborough City Council. The Council must follow instruction from the Electoral Commission on this matter. It is impossible to estimate the costs involved as the legislation is yet to be published alongside any financial arrangements involved in these elections. We are unable to provide a response on behalf of other Local Authorities within Cambridgeshire as there are many different demographic factors to consider.</p>
8.	<p>Councillor Murphy would have asked the following question:</p> <p>To Councillor Fitzgerald, Cabinet Member for Adult Social Care.</p> <p>Considering the £10m deficit in the Adult Social Care Services budget, would the Cabinet Member please advise me how this level of overspend has occurred and what it has been spent on?</p> <p>Councillor Fitzgerald, Cabinet Member for Adult Social Care sent the following response:</p> <p>All of the budget reports published by Cabinet have included details of the pressures in Adult Social care, and how we intend to deal with them. This includes the Cabinet report released back in January, and you can see the same detail included in your budget book tonight on pages 57 to 63.</p> <p>Nationally, a combination of an increasingly elderly population, and other adults developing more complex needs, is placing significant pressure on adult social care services. Peterborough is no exception to this, and it is clear that in the last year we have experienced significant increases in demand for our services.</p> <p>To give you an example, at the start of the year around 1,500 older people required our support. Within nine months of this financial year, an extra 200 older people needed our support. This pattern is the same across all client groups.</p> <p>The extra money has been spent providing the support that these vulnerable people need.</p>

9.	<p>Councillor Shearman would have asked the following question:</p> <p>To Councillor Seaton, Cabinet member for Resources:</p> <p>How much did the Council spend on public consultations in the year April 2010 - April 2011, in which areas of Council activity and how is the effectiveness of such consultations assessed?</p> <p>Councillor Seaton, Cabinet member for Resources sent the following response:</p> <p>The Council has a statutory duty to consult, however not all consultations undertaken are statutory. Each consultation is undertaken as efficiently as possible on a case by case basis.</p> <p>The term 'consultation' covers a broad range of public engagement exercises across the Council. This could include consulting on corporate issues via the Citizen's Panel Survey and also consulting on specific service issues such as planning applications, road schemes, licensing issues, school transport and the City Council Budget.</p> <p>Where possible, existing mechanisms are utilised, such as Neighbourhood Committees, in order to gauge resident's views about the services that are provided by the Council.</p> <p>Examples of costs between April 2010 and April 2011 include;</p> <ul style="list-style-type: none"> • Around £14k spent within Transport and Engineering Services on public notices regarding traffic regulation orders; • Around £25k per annum spent within the Planning Service on advertising costs in order to comply with statutory consultation on planning applications; and • Around £6,300k spent on the Citizen's Panel Survey undertaken during the summer of 2010. <p>The Council does not keep a corporate register of all costs in relation to consultations. The consultations being undertaken are reviewed on a regular basis to ensure that the Council is utilising the most cost effective approach and to keep a central database would be an unnecessary and costly exercise.</p> <p>However, in the event that further information should be required on a specific consultation, details can be obtained from the relevant department.</p>
10.	<p>Councillor Ash would have asked the following question:</p> <p>To Councillor Walsh, Cabinet Member for Community Cohesion and Safety.</p> <p>Many towns and cities have buses parked at or near to key nightlife areas on a Saturday night that are equipped to provide assistance and advice to anyone that needs it. In October of last year, the SOS Bus Project based in Norwich received a special recognition award for the services it has provided. Has the Cabinet Member considered investigating the provision of a similar service in the City Centre?</p> <p>Walsh, Cabinet Member for Community Cohesion and Safety sent the following response:</p> <p>We are actively considering commissioning a similar scheme through the forum of the Adult Joint Commissioning Group for Drugs and Alcohol. This group reports through the governance of the Safer Peterborough Partnership (our statutory community safety partnership) and first received a presentation on the concept from the Ambulance Service</p>

<p>in 2010. The City has benefited from a Care Tent facility at times of high demand (i.e. Christmas) and the principle of the SOS bus is an extension of what has been a successful deployment of that tactic. A new Safer/Stronger Peterborough budget profile for 2012/13 will afford us the opportunity to once again look at the proposal.</p>

COUNCIL MEETING 22 FEBRUARY 2012

(agenda item 13c)

Amendment to be moved by Councillor David Seaton

That the proposed budget as set out in the budget papers be amended as follows:

1. The proposal to increase the cost of residents parking permits is withdrawn from the budget in order that a future review can be carried out of our on-street and residents' parking arrangements to ensure we have the right balance in each area. The change is outlined below:

	2012/13 £k	2013/14 £k	2014/15 £k	2015/16 £k	2016/17 £k
Original Proposal (page 51 of budget report)	6	15	23	23	23
Increase cost of residents' first parking permit by £5 for 2012/13. Further increases of £5 for first permit in 2013/2014 and 2014/2015 will follow. Cost of residents' other annual parking permits to remain unchanged.					
Amendment	-6	-15	-23	-23	-23
Withdraw increase in cost of residents parking permits					
Final budget proposal	0	0	0	0	0

2. The loss of income will be offset by a reduction in funding for the Trees and Woodlands strategy. The change is outlined below:

	2012/13 £k	2013/14 £k	2014/15 £k	2015/16 £k	2016/17 £k
Original Proposal (page 56 of budget report)	750	750	750	750	750
Trees and Woodlands strategy					
Amendment	-6	-15	-23	-23	-23
Reduce funding to support strategy to offset loss of parking permit income					
Final budget proposal	744	735	727	727	727

This approach means that there is no net impact on the overall budget.

Impact on recommendations (page 1 of budget report)

This amendment does not change the wording of any recommendations, but it does alter the content of the revenue budget to be approved under recommendation a, as well as two elements of the council tax setting resolution under recommendation d:

- f. The revenue budget for 2012/13 and the medium term financial strategy to 2021/22, set in the context of the sustainable community strategy
- d. The council tax setting resolution as set out in Appendix A

Updates to Council tax setting Resolution (page 6 of budget report)

The amendments will reduce the gross expenditure and income figures in the council tax resolution by £6k for 2012/13. The revised figures are outlined below:

COUNCIL TAX 2012/13

3. THAT the following amounts be now calculated by the Council for the year 2012/13 in accordance with Sections 31A, 31B and 34 to 36 of the Local Government and Finance Act 1992 (as amended): -
- (a) £405,451,330 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act. (Gross expenditure including repayments of grants to government 31A(6) (a), Parish Precepts and Special Expenses 31A (6) (b))
 - (b) (£341,129,997) being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act. (Revenue Income)

COUNCIL MEETING 22 FEBRUARY 2012

(Agenda item 13 c)

ALTERNATIVE BUDGET PROPOSAL

Amendment to be moved by Peterborough Independent Forum, Labour and Liberal Democrat Groups as follows:

This is an alternative budget proposal submitted jointly by the Peterborough Independent Forum, Labour and Liberal Democrat Groups.

The motion is that that the proposed budget as set out in the budget papers be amended as follows:

- Council tax is frozen for 2012/13
- The Council accepts the one year only (2012/13) grant freeze offer from central government
- Further savings are proposed to offset in part the loss of council income in 2013/14 and beyond.

The updated recommendations to Council are as follows (with changes highlighted in italics):

RECOMMENDATIONS
FROM : Executive Director - Strategic Resources
That Council is recommended to approve: <ul style="list-style-type: none"> g. The revenue budget for 2012/13 and the medium term financial strategy to 2021/22, set in the context of the sustainable community strategy, <i>including the updates from the alternative budget proposal</i> h. The capital programme for 2012/13 to 2021/22 and related strategies and indicators <i>including the updates from the alternative budget proposal</i> i. The council tax <i>freeze for 2012/13</i>, indicative increases of 2.95% for 2013/14 to 2016/17 and indicative increases of 2.5% thereafter to 2021/22; and j. The council tax setting resolution as set out in <i>the alternative budget proposal</i> k. The reserves position, including the use of reserves to support the budget position in 2012/13 and the use of the surplus generated in 2013/14 to support the budget position in 2014/15, contributing towards a sustainable financial position in future years l. <i>That a special session of Environment Capital Scrutiny Committee is set up to review the Cabinet Member recommendation regarding the Energy from Waste procurement, expected June 2012</i> m. <i>That Cabinet brings forward additional savings proposals within six months of the Council meeting to help meet the additional budget gap from 2014/15</i>

1. Revenue Budget Amendments:

The following revenue budget amendments are proposed:

Description	2012/13 £k	2013/14 £k	2014/15 £k
Accept the council tax grant freeze for 2012/13	1,552	0	0
Reduction in Trees and Woodland strategy funding from £750k to £250k. Funding to be used in year 1 to enable fuller survey of tree stock to be undertaken, completion of the strategy and subsequent production of a fully costed service plan.	500	500	500
Remove the funding to support the Olympic torch procession event to be run by Vivacity (leaving £45k of funding to allow necessary support to main torch event)	48	0	0
Reduce the Diamond Jubilee bid by 50% by attracting sponsorship for the event	15	0	0
Implement changes to Special Responsibility Allowances for Members (schedule attached)	59	59	59
Remove 'headroom' in member allowances budget previously earmarked for inflationary increases	21	21	21
Changes in borrowing costs associated with capital programme proposals (outlined below in section 2)	34	137	235
Total savings/extra income	2,229	717	815
Loss of council tax income from council tax freeze in 2012/13	-1,831	-1,904	-1,980
Reinstate Christmas Park and Ride for one year, with some additional investment to promote the service. Review to then be undertaken to see if service could become self sufficient from 2013/14, otherwise will cease after that.	-40	0	0
Total costs/loss of income	-1,871	-1,904	-1,980
Net Impact on Budget	358	-1,187	-1,165

The full ten year position is included in appendix 2.

2. Capital Budget Amendments:

The following Capital programme amendments are proposed:

Description	2012/13 £k	2013/14 £k	2014/15 £k
Remove the Broadband Infrastructure investment from the capital programme – rely on private sector to deliver	-1,100	-2,000	0
Remove St Peters Arcade scheme	-600		
Additional investment into Bus Shelters – Doubling the sum in current LTP plans	40	40	40
Net Impact on Capital Budget	-1,660	-1,960	40
Revenue saving from capital changes (transferred to revenue amendments above)	34	137	235

The Groups also considered the planned expenditure on the Energy from Waste plant, and whether it was sensible to delay this programme to review options. In the time available the Groups had to have regard to officer advice that a delay at the current stage of the procurement exercise would not be sensible.

However continued scrutiny of the project and approach are essential, and as such it is recommended that a special session of Environment Capital Scrutiny Committee is set up to review the Cabinet Member recommendation regarding the Energy from Waste procurement, expected June 2012.

3. Impact on the Overall Budget:

	2012/13 £k	2013/14 £k	2014/15 £k
Current MTFS 'Bottom line'	-2,700	2,265	-6,551
Use of Reserves	2,700		
Use of Surplus		-2,265	2,265
February Cabinet - Council recommendation	0	0	-4,286
Net impact of alternative budget amendments	358	-1,187	-1,165
Use of Surplus from 2012/13 alternative budget measures to support 2013/14 position	-358	358	
Use part of 2013/14 surplus of £2.265m from original Cabinet proposal to balance 2013/14 position (and reduce use in 2014/15)		829	-829
Surplus (+) / Deficit (-)	0	0	-6,280
Difference to Cabinet recommendation	0	0	-1,994

The impact of the alternative proposals on the overall budget is as follows:

- They deliver a balanced budget for the next two years
- An additional £1.994m of savings will be required in 2014/15 (on top of the requirement in Cabinet proposals to find £4.286m of savings, meaning that £6.280m will need to be found overall)
- Additional on-going savings of around £1.246m will need to be found in 2015-16 rising to £1.732m by 2021/22
- A full 10 year analysis of the impact is included in appendix 2

In order that early planning to deal with the additional savings is undertaken, it is recommended that That Cabinet brings forward additional savings proposals within six months of the Council meeting to help meet the additional budget gap from 2014/15

Appendices:

1. Member allowances proposals
2. 10 year MTFS figures, including difference to Cabinet recommendations
3. Council tax resolution

Changes to Members Allowances

The amendment proposes two savings from the Members Allowances budget. These are outlined below, with full workings shown overleaf:

Implement changes to Special Responsibility Allowances for Members

These proposals are essentially the same as those put forward by the independent panel and rejected by Full Council in December.

There is one change. The original report recommended reducing the Cabinet SRA to 1.5 times Basic Allowance, and reducing the number of Cabinet Members. As the number of Cabinet Members is not something that can be determined by Full Council, the proposal here reduces the SRA to 1.35 times Basic Allowance to achieve the same level of saving.

The total saving from these changes is £59,119.

Remove 'headroom' in member allowances budget previously earmarked for inflationary increases

Inflation was provided in the budget for a possible increase in allowances. Whilst there are some other commitments against this sum, £21,000 can be freed up.

Current Allowances	No.	Amount for Allowance	Total Amount Payable	Details of proposed change to allowances	Amount for Allowance	Total Amount Payable	Saving
Basic Allowance	57	7,165.95	408,459		7,165.95	408,459	
Telephone Allowance	57	568.68	32,415		568.68	32,415	
Subsistence Allowance	57	227.45	12,965		227.45	12,965	
Total Basic Allowance (B/A)	57	7,962.08	453,839	No change to B/A	7,962.08	453,839	
Special Responsibility Allowance (SRA)							
Leader of The Council	1	21,497.85	21,498		21,497.85	21,498	
Deputy Leader	1	16,123.39	16,123	Reduce from 75% to 65% of Leader's SRA (1.95 x basic)	13,973.60	13,974	-2,150
Cabinet	8	14,331.90	114,655	Reduce from 2 x basic to 1.35 x B/A	9,674.03	77,392	-37,263
Cabinet Advisors	1	7,165.95	7,166		7,165.95	7,166	
Chair of Planning & Env Protection Committee	1	7,165.95	7,166		7,165.95	7,166	
Chair of Licensing Act 2009 Committee	1	7,165.95	7,166		7,165.95	7,166	
Chair of Audit Committee	1	7,165.95	7,166		7,165.95	7,166	
Independent Member of Audit Committee	1	784.50	785		784.50	785	
Chair of Employment Committee	1	1,791.49	1,791		1,791.49	1,791	
Chair of Scrutiny Commissions	2	7,165.95	14,332	Reduce to 75% of B/A	5,374.46	10,749	-3,583
Chair of Scrutiny Committee	4	7,165.95	28,664	Reduce to 75% of B/A	5,374.46	21,498	-7,166
Chair of Neighbourhood Councils	3	7,165.95	21,498	Reduce to 25% of B/A, pay to 7 areas	1,791.49	12,540	-8,957
Leader of Opposition Group - Distributed	1	7,165.95	7,166		7,165.95	7,166	0
Chair of Standards Committee	1	1,569.00	1,569		1,569.00	1,569	
Independent Members of Standards Committee	7	784.50	5,492		784.50	5,492	
			262,236			203,117	-59,119
Total Allowances			716,075	Total Allowances		656,956	-59,119
Budget allowance for Employer's NI cost			50,000	No change to budget for NI costs		50,000	
Budget headroom for inflationary increase			41,147	Inflationary freeze - release capacity		20,147	-21,000
Total budget and spend			807,222	Total budget under proposals		727,103	-80,119

Revenue Budget Amendments

Description	2012/13 £k	2013/14 £k	2014/15 £k	2015/16 £k	2016/17 £k	2017/18 £k	2018/19 £k	2019/20 £k	2020/21 £k	2021/22 £k
Accept the council tax grant freeze for 2012/13	1,552	0	0	0	0	0	0	0	0	0
Reduction in Trees and Woodland strategy funding from £750k to £250k. Funding to be used in year 1 to enable fuller survey of tree stock to be undertaken, completion of the strategy and subsequent production of a fully costed service plan.	500	500	500	500	500	500	500	500	500	500
Remove the funding to support the Olympic torch procession event to be run by Vivacity (leaving £45k of funding to allow necessary support to main torch event)	48	0	0	0	0	0	0	0	0	0
Reduce the Diamond Jubilee bid by 50% by attracting sponsorship for the event	15	0	0	0	0	0	0	0	0	0
Implement changes to Special Responsibility Allowances for Members (schedule attached)	59	59	59	59	59	59	59	59	59	59
Remove 'headroom' in member allowances budget previously earmarked for inflationary increases	21	21	21	21	21	21	21	21	21	21
Changes in borrowing costs associated with capital programme proposals	34	137	235	233	233	233	233	233	233	233
Total savings/extra income	2,229	717	815	813	813	813	813	813	813	813

	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	£k	£k	£k	£k	£k	£k	£k	£k	£k	£k
Loss of council tax income from council tax freeze in 2012/13	-1,831	-1,904	-1,980	-2,059	-2,141	-2,216	-2,294	-2,375	-2,458	-2,545
Reinstate Christmas Park and Ride for one year, with some additional investment to promote the service. Review to then be undertaken to see if service could become self sufficient from 2013/14, otherwise will cease after that.	-40	0	0	0	0	0	0	0	0	0
Total costs/loss of income	-1,871	-1,904	-1,980	-2,059	-2,141	-2,216	-2,294	-2,375	-2,458	-2,545
Net Impact on Budget	358	-1,187	-1,165	-1,246	-1,328	-1,403	-1,481	-1,562	-1,645	-1,732

Impact on the Overall Budget

	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	£k	£k	£k	£k	£k	£k	£k	£k	£k	
Current MTFS 'Bottom line'	-2,700	2,265	-6,551	-12,861	-18,045	-23,767	-25,582	-27,608	-30,134	-32,123
Use of Reserves	2,700									
Use of Surplus		-2,265	2,265							
February Cabinet - Council recommendation	0	0	-4,286	-12,861	-18,045	-23,767	-25,582	-27,608	-30,134	-32,123
Net impact of alternative budget amendments	358	-1,187	-1,165	-1,246	-1,328	-1,403	-1,481	-1,562	-1,645	-1,732
Use of Surplus from 2012/13 alternative budget measures to support 2013/14 position	-358	358								
Use part of 2013/14 surplus of £2.265m from original Cabinet proposal to balance 2013/14 position (and reduce use in 2014/15)		829	-829							
Surplus (+) / Deficit (-)	0	0	-6,280	-14,107	-19,373	-25,170	-27,063	-29,170	-31,779	-33,855
Difference to Cabinet recommendation	0	0	-1,994	-1,246	-1,328	-1,403	-1,481	-1,562	-1,645	-1,732

COUNCIL TAX 2012/13

Following consideration of the report to this Council on 22 February 2012 and the setting of the Revenue Budget for 2012/13, the Council is requested to pass the resolution below to set the council tax requirement.

RESOLVED

1. THAT the Revenue Budget in the sum of £136,573,381 (being £264,275,381 less School Funding of £127,702,000) now presented be approved.
2. THAT it be noted that at its meeting on 12 December 2011 the Cabinet calculated the following amounts for the year 2012/13 in accordance with regulations made under Section 31B(3) of the Local Government Finance Act 1992 (the Act) (as amended): -

- (a) 56,651 being the amount calculated by the Council, in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended), as its council tax base for the year.

(b) Part of the Council's Area

Ailsworth	237.44
Bainton	166.98
Barnack	453.78
Bretton	3,556.59
Castor	370.92
City (non-parished)	34,419.40
Etton	53.16
Eye	1,507.68
Glington	634.98
Hampton	3,534.22
Helpston	379.14
Marholm	76.97
Maxey	306.20
Newborough and Borough Fen	588.61
Northborough	504.87
Orton Longueville	3,444.69
Orton Waterville	3,505.36
Peakirk	175.90
Southorpe	72.29
Sutton	68.95
Thorney	967.05
Thornhaugh	92.22
Ufford	122.58
Wansford	238.01
Wittering	759.57
SUB TOTAL	<u>56,237.57</u>
The Council tax base total for areas to which no special items relate	413.08
TOTAL	<u>56,650.65</u>

being the amounts calculated by the Council, in accordance with regulation 6 of the Regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items relate.

3. THAT the following amounts be now calculated by the Council for the year 2012/13 in accordance with Sections 31A, 31B and 34 to 36 of the Local Government and Finance Act 1992 (as amended): -
- (a) £405,178,381 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act. (Gross expenditure including repayments of grants to government 31A(6) (a), Parish Precepts and Special Expenses 31A (6) (b))
 - (b) (£342,687,997) being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act. (Revenue Income)
 - (c) £62,490,384 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council, in accordance with section 31A(4) of the act as its council tax requirement for the year.
 - (d) £1,103.08 being the amount at 3(c) above divided by the council tax base at 2(b) above in accordance within section 31B(1) of the Act, as the basic amount of its council tax requirement for the year.
 - (e) £417,700 being the aggregate amount of all special items referred to in Section 35 (1) of the Act. (Parish Precepts)
 - (f) £1,095.71 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by the amount at 2(a) above, calculated by the Council in accordance with section 34(2) of the Act, as the basic amount of its Council tax requirement for the year for dwellings in those parts of its area to which no special item relates

(g) Parts of Council's Area

Parish Of:	Band D
Ailsworth	£1,111.46
Bainton	£1,116.86
Barnack	£1,107.86
Bretton	£1,121.45
Castor	£1,123.79
Deeping Gate	£1,095.71
Etton	£1,128.47
Eye	£1,127.75
Glington	£1,110.74
Hampton	£1,109.75
Helpston	£1,109.39
Marholm	£1,100.39
Maxey	£1,102.46
Newborough and Borough Fen	£1,115.69
Northborough	£1,117.85
Orton Longueville	£1,102.55
Orton Waterville	£1,106.24
Peakirk	£1,124.33
Southorpe	£1,102.28
St Martins Without	£1,095.71
Sutton	£1,135.76
Thorney	£1,131.08
Thornhaugh	£1,146.83
Ufford	£1,128.11
Upton	£1,095.71
Wansford	£1,133.06
Wittering	£1,150.79
Wothorpe	£1,095.71

Being the amounts given by adding to the amount at 3(f) above the amounts of the special items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 2(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

3. (h) Part of the Council's Area

	Valuation Bands							
	A £ . p	B £ . p	C £ . p	D £ . p	E £ . p	F £ . p	G £ . p	H £ . p
Ailsworth	740.97	864.47	987.96	1,111.46	1,358.45	1,605.44	1,852.43	2,222.92
Bainton	744.57	868.67	992.76	1,116.86	1,365.05	1,613.24	1,861.43	2,233.72
Barnack	738.57	861.67	984.76	1,107.86	1,354.05	1,600.24	1,846.43	2,215.72
Bretton	747.63	872.24	996.84	1,121.45	1,370.66	1,619.87	1,869.08	2,242.90
Castor	749.19	874.06	998.92	1,123.79	1,373.52	1,623.25	1,872.98	2,247.58
Deeping Gate	730.47	852.22	973.96	1,095.71	1,339.20	1,582.69	1,826.18	2,191.42
Etton	752.31	877.70	1,003.08	1,128.47	1,379.24	1,630.01	1,880.78	2,256.94
Eye	751.83	877.14	1,002.44	1,127.75	1,378.36	1,628.97	1,879.58	2,255.50
Glington	740.49	863.91	987.32	1,110.74	1,357.57	1,604.40	1,851.23	2,221.48
Hampton	739.83	863.14	986.44	1,109.75	1,356.36	1,602.97	1,849.58	2,219.50
Helpston	739.59	862.86	986.12	1,109.39	1,355.92	1,602.45	1,848.98	2,218.78
Marholm	733.59	855.86	978.12	1,100.39	1,344.92	1,589.45	1,833.98	2,200.78
Maxey	734.97	857.47	979.96	1,102.46	1,347.45	1,592.44	1,837.43	2,204.92
Newborough and Borough Fen	743.79	867.76	991.72	1,115.69	1,363.62	1,611.55	1,859.48	2,231.38
Northborough	745.23	869.44	993.64	1,117.85	1,366.26	1,614.67	1,863.08	2,235.70
Orton Longueville	735.03	857.54	980.04	1,102.55	1,347.56	1,592.57	1,837.58	2,205.10
Orton Waterville	737.49	860.41	983.32	1,106.24	1,352.07	1,597.90	1,843.73	2,212.48
Peakirk	749.55	874.48	999.40	1,124.33	1,374.18	1,624.03	1,873.88	2,248.66
Southorpe	734.85	857.33	979.80	1,102.28	1,347.23	1,592.18	1,837.13	2,204.56
St Martins Without	730.47	852.22	973.96	1,095.71	1,339.20	1,582.69	1,826.18	2,191.42
Sutton	757.17	883.37	1,009.56	1,135.76	1,388.15	1,640.54	1,892.93	2,271.52
Thorney	754.05	879.73	1,005.40	1,131.08	1,382.43	1,633.78	1,885.13	2,262.16
Thornhaugh	764.55	891.98	1,019.40	1,146.83	1,401.68	1,656.53	1,911.38	2,293.66
Ufford	752.07	877.42	1,002.76	1,128.11	1,378.80	1,629.49	1,880.18	2,256.22
Upton	730.47	852.22	973.96	1,095.71	1,339.20	1,582.69	1,826.18	2,191.42
Wansford	755.37	881.27	1,007.16	1,133.06	1,384.85	1,636.64	1,888.43	2,266.12
Wittering	767.19	895.06	1,022.92	1,150.79	1,406.52	1,662.25	1,917.98	2,301.58
Wothorpe	730.47	852.22	973.96	1,095.71	1,339.20	1,582.69	1,826.18	2,191.42
Total Non-Parished Areas	730.47	852.22	973.96	1,095.71	1,339.20	1,582.69	1,826.18	2,191.42

being the amounts given at 3(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

4. That it be noted that for the year 2012/13 the Cambridgeshire Police Authority and Cambridgeshire & Peterborough Fire Authority have stated the following amounts in the precept issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below :-

	Valuation Bands							
	A	B	C	D	E	F	G	H
	£ . p	£ . p	£ . p	£ . p	£ . p	£ . p	£ . p	£ . p
Cambridgeshire Police Authority	116.34	135.73	155.12	174.51	213.29	252.07	290.85	349.02
Cambridgeshire & Peterborough Fire Authority	39.54	46.13	52.72	59.31	72.49	85.67	98.85	118.62
TOTAL	155.88	181.86	207.84	233.82	285.78	337.74	389.70	467.64

5. That having calculated the aggregate in each case of the amounts at 3 (h) and 4 above , the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2012/13 for each of the categories of dwellings shown below :-

	Valuation Bands							
	A £ . p	B £ . p	C £ . p	D £ . p	E £ . p	F £ . p	G £ . p	H £ . p
Ailsworth	896.85	1,046.33	1,195.80	1,345.28	1,644.23	1,943.18	2,242.13	2,690.56
Bainton	900.45	1,050.53	1,200.60	1,350.68	1,650.83	1,950.98	2,251.13	2,701.36
Barnack	894.45	1,043.53	1,192.60	1,341.68	1,639.83	1,937.98	2,236.13	2,683.36
Bretton	903.51	1,054.10	1,204.68	1,355.27	1,656.44	1,957.61	2,258.78	2,710.54
Castor	905.07	1,055.92	1,206.76	1,357.61	1,659.30	1,960.99	2,262.68	2,715.22
Deeping Gate	886.35	1,034.08	1,181.80	1,329.53	1,624.98	1,920.43	2,215.88	2,659.06
Etton	908.19	1,059.56	1,210.92	1,362.29	1,665.02	1,967.75	2,270.48	2,724.58
Eye	907.71	1,059.00	1,210.28	1,361.57	1,664.14	1,966.71	2,269.28	2,723.14
Glinton	896.37	1,045.77	1,195.16	1,344.56	1,643.35	1,942.14	2,240.93	2,689.12
Hampton	895.71	1,045.00	1,194.28	1,343.57	1,642.14	1,940.71	2,239.28	2,687.14
Helpston	895.47	1,044.72	1,193.96	1,343.21	1,641.70	1,940.19	2,238.68	2,686.42
Marholm	889.47	1,037.72	1,185.96	1,334.21	1,630.70	1,927.19	2,223.68	2,668.42
Maxey	890.85	1,039.33	1,187.80	1,336.28	1,633.23	1,930.18	2,227.13	2,672.56
Newborough and Borough Fen	899.67	1,049.62	1,199.56	1,349.51	1,649.40	1,949.29	2,249.18	2,699.02
Northborough	901.11	1,051.30	1,201.48	1,351.67	1,652.04	1,952.41	2,252.78	2,703.34
Orton Longueville	890.91	1,039.40	1,187.88	1,336.37	1,633.34	1,930.31	2,227.28	2,672.74
Orton Waterville	893.37	1,042.27	1,191.16	1,340.06	1,637.85	1,935.64	2,233.43	2,680.12
Peakirk	905.43	1,056.34	1,207.24	1,358.15	1,659.96	1,961.77	2,263.58	2,716.30
Southorpe	890.73	1,039.19	1,187.64	1,336.10	1,633.01	1,929.92	2,226.83	2,672.20
St Martins Without	886.35	1,034.08	1,181.80	1,329.53	1,624.98	1,920.43	2,215.88	2,659.06
Sutton	913.05	1,065.23	1,217.40	1,369.58	1,673.93	1,978.28	2,282.63	2,739.16
Thorney	909.93	1,061.59	1,213.24	1,364.90	1,668.21	1,971.52	2,274.83	2,729.80
Thornhaugh	920.43	1,073.84	1,227.24	1,380.65	1,687.46	1,994.27	2,301.08	2,761.30
Ufford	907.95	1,059.28	1,210.60	1,361.93	1,664.58	1,967.23	2,269.88	2,723.86
Upton	886.35	1,034.08	1,181.80	1,329.53	1,624.98	1,920.43	2,215.88	2,659.06
Wansford	911.25	1,063.13	1,215.00	1,366.88	1,670.63	1,974.38	2,278.13	2,733.76
Wittering	923.07	1,076.92	1,230.76	1,384.61	1,692.30	1,999.99	2,307.68	2,769.22
Wothorpe	886.35	1,034.08	1,181.80	1,329.53	1,624.98	1,920.43	2,215.88	2,659.06
Total Non-Parished Areas	886.35	1,034.08	1,181.80	1,329.53	1,624.98	1,920.43	2,215.88	2,659.06

PARISH PRECEPTS 2012/13

The following parish precepts have been levied on Peterborough City Council (comparable figures are shown for 2011/12) :-

	2011/12 £	2012/13 £	2012/13 Council Tax @ Band D Equivalent £
Ailsworth	3,625	3,746	15.75
Bainton	3,538	3,538	21.15
Barnack	5,719	5,544	12.15
Borough Fen	606	-	
Bretton	87,140	91,733	25.74
Castor	8,355	10,444	28.08
Deeping Gate	-	-	-
Etton	1,849	1,744	32.76
Eye	43,222	48,399	32.04
Glington	8,727	9,560	15.03
Hampton	46,973	49,703	14.04
Helpston	8,653	5,211	13.68
Marholm	57	360	4.68
Maxey	1,250	2,070	6.75
Newborough	10,055	-	
Newborough and Borough Fen	-	11,758	19.98
Northborough	9,463	11,186	22.14
Orton Longueville	20,289	23,600	6.84
Orton Waterville	40,000	37,196	10.53
Peakirk	4,450	5,034	28.62
Southorpe	499	479	6.57
St Martins Without	-	-	-
Sutton	2,417	2,764	40.05
Thorney	34,200	34,200	35.37
Thornhaugh	4,738	4,715	51.12
Ufford	3,977	3,977	32.40
Upton	-	-	-
Wansford	8,900	8,900	37.35
Wittering	38,702	41,840	55.08
Wothorpe	-	-	-
Total	397,402	417,700	

With effect from 1 April 2012 by an Order made to Peterborough City Council dated 9 May 2011, Burrough Fen and Newborough parish council's have amalgamated together, known as Newborough and Burrough Fen Parish Council. The Order was made in accordance with the Local Government Act 1972, section 11

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COUNCIL	AGENDA ITEM No. 4
18 APRIL 2012	PUBLIC REPORT

MAYOR'S ANNOUNCEMENTS

1. PURPOSE OF REPORT: FOR INFORMATION

This report is a brief summary of the Mayor's activities on the Council's behalf during the last meetings cycle, together with relevant matters for information.

(Events marked with * denotes events attended by the Deputy Mayor on the Mayor's behalf).

2. ACTIVITIES AND INFORMATION – From 13 February to 8 April 2012

Attending	Event	Venue
Mayor and Consort	Welcome visit and tour of The Great Northern Hotel	Great Northern Hotel
Mayor and Consort	Youth MP photograph at Youth Election Polling Station	Youth Access Point in Central Library
Mayor and Consort	Ceremonial Opening of the Kings Lynn Mart	Commencing at Town Hall Kings Lynn
Mayor, Consort and Deputy Mayor	Candlelit Dinner with the Mayor	The Parlour
Mayor, Consort and Deputy Mayor	Rehearsal for Fashion Show	Reception Room, Town Hall
Mayor and Consort	Niky Griffiths 25th Anniversary of working at Papa Luigi	Papa Luigi
Mayor and Consort	Afternoon tea with ATC Cadets	The Parlour
Mayor and Consort	Meeting with Javed Ahmed to discuss Youth MP elections	The Parlour
Mayor, Consort and Deputy Mayor	Charity Fashion Show	Reception Room
Mayor and Consort	Grand opening of Henshaw Park	Henshaw Park
Mayor and Consort	Young Peterborough's Got Talent 2012	The Voyager Academy
Mayor and Consort	Charity Event – Thorney Park Blues	Bedford Hall, Thorney
Mayor and Consort	Activity World with Family Voice	Activity World
Mayor and Consort	Visit to Ghousia Mosque	406 Gladstone Street
Mayor and Deputy Mayor	Charity Meeting	The Parlour
Mayor and Deputy Mayor	Full Council Preparation Meeting	The Parlour
Mayor and Consort	Visit Longthorpe Primary School	Bradwell Road
Mayor and Consort	Community Cohesion Event – Big Lunch	Peterborough & Fenland Mind
Mayor	Council Meeting Preparation	The Parlour
Mayor, Consort and Deputy Mayor	Full Council Meeting	The Council Chamber
Mayor and Consort	Coffee morning at The Pavilions	The Pavilions
Mayor and Consort	Visit Ormiston Bushfield Academy	Ortongate
Mayor and Consort	Meeting with Ken Almen Re Model Club	The Parlour
Mayor and Consort	Meeting with Councillor Matthew Lee	The Parlour
Mayor and Consort	Cross Keys Homes Sheltered Accommodation Coffee Morning	Woad Court, Eye
Mayor and Consort	100th birthday celebration for Leonard Clarkson	Copeland, South Bretton

Attending	Event	Venue
Mayor and Consort	Mayor of Bourne's Civic Dinner and Dance	Corn Exchange
Mayor and Consort	Welcome and collation of the Archdeacon of Oakham	Peterborough Cathedral
Mayor and Consort	The Children in Care Awards 2012	Bushfield Leisure centre
Mayor and Consort	East Northamptonshire Council Civic Service	St Andrew's Church
Mayor and Consort	Lunch at Clare Lodge with Residents	Clare Lodge
Mayor	Meeting with Helen Edwards	The Parlour
Mayor	Meeting with Nick Harding	The Parlour
Mayor, Consort and Deputy Mayor	Civic dinner for Anglia Ruskin University	Reception Room
Mayor and Consort	Family Voice Management Committee	61 Second Drove
Mayor and Consort	Official opening of Family Voice Office followed by buffet lunch	61 Second Drove
Mayor and Consort	Citizenship Ceremony	Council Chamber
Mayor and Consort	Meeting with Ann Howard - Regarding next Comrades United Function	The Parlour
Mayor and Consort	Visit to HMP Peterborough	HMP & YO1 Peterborough
Mayor and Consort	Karola Onken Art Exhibition	Peterborough Cathedral
Mayor and Consort	Peterborough Environment City Trust, Forest For Peterborough Planting Day	Malbourne Way
Mayor and Consort	Meeting with Dawn Birch-James	The Parlour
Mayor and Consort	Duke of Edinburgh's Award Presentation	Reception Room, Town Hall
Mayor and Consort	Visit Nene Park Academy	Oundle Road
Mayor and Consort	Charity Lunch	Reception Room
Mayor, Consort and Deputy Mayor	Meal	Wicked Witch, Stamford
Mayor and Consort	Meeting with Mr Abraham from the Luminus Group	The Parlour
Mayor and Consort	Celebration of Enterprise Peterborough's 1st Anniversary	Enterprise Peterborough
Mayor and Consort	Visit to Eye Primary School	Eyebury Road
Mayor, Consort and Deputy Mayor	Mayor of St Neots Charity Ball	The Great Hall
Mayor and Consort	Greater Peterborough Model Club 2012 show	Town Hall
Mayor and Consort	Opening of a solo art exhibition by Colin Langley	The Gallery
Mayor, Consort and Deputy Mayor	Meeting with Helen Edwards and Jackie Holmes	The Parlour
Mayor and Consort	Meeting with Natasja Petersen and Can Do Communities (Eco-friendly Training Methods Project)	The Parlour
Mayor and Consort	Visit to Peterborough City Hospital - Hosting volunteers' trolley	Peterborough City Hospital
Mayor and Consort	Meeting with Steve Wilson - Hyde Minster Housing	The Parlour
Mayor and Consort	Presentation of Cheque (for the Mayor's Charity) from Oussama Rahmeni - Companion Care Surgery	The Parlour
Deputy Mayor	Celebration evening for the Moving 4ward Programme	City College Peterborough
Mayor and Consort	Visit to St Botolph's Primary School and lunch with the children	St Botolph's Primary School
Mayor and Consort	Meeting with International Children's Trust	The Parlour

Attending	Event	Venue
Mayor	Rita Bellfield	The Parlour
Mayor and Consort	Zumba Charity night	Reception Room
Mayor and Consort	Visit The Peterborough School and Nursery	The Peterborough School
Mayor	Marie Skells – Charity	The Parlour
Mayor, Consort and Deputy Mayor	Peterborough Youth MP Election Night	Reception Room
Mayor	Preparation for the Ball	The Marriott
Mayor and Consort	VIP re-opening night at the Cuckoo, Alwalton	The Cuckoo
Mayor, Consort, Deputy Mayor and Deputy Mayoress	The Mayor's Charity Ball	The Marriott Hotel
Mayor and Consort	Coffee Afternoon at Friary Court Extra Care Scheme	Friary Court
Mayor	Meeting with Peter Buff	The Parlour
Mayor and Consort	“Inspection” of silver trophies	The Parlour and Reception room
Mayor	Meeting with Sherry Peck	The Parlour
Mayor and Consort	Visit to Emergency Department at Peterborough City Hospital	Peterborough City Hospital
Mayor and Consort	Improve Choices for Post-16 LLDD Learners	City College Peterborough
Deputy Mayor	History Society slide show - “The Story of Dogsthorpe and Lost Villages of Peterborough”	Reception Room
Mayor	Meeting with Zoe Husband (Children's Services)	The Parlour
Mayor and Consort	History Society slide show - “The Story of Dogsthorpe and Lost Villages of Peterborough”	Reception Room
Mayor and Consort	Show Richard Barnwell the best of Peterborough and its challenges	Peterborough
Mayor and Consort	Meeting with Helen Edwards and Diane Baker	The Parlour
Mayor and Consort	Meeting with the Gurkha Nepalese Community Peterborough (GNCP UK)	The Parlour
Mayor and Consort	Visit from the SENCO Unit at Ormiston Bushfield Academy	The Parlour and Council Chamber
Mayor and Consort	Mr and Mrs Stevens	The Parlour
Mayor and Consort	Grand Opening of Baileys Sandwich Bar	Baileys
Mayor and Consort	London 2012 Olympic Torch Relay launch	Nene Valley Railway, Wansford Station
Mayor and Consort	Mayor of Whittlesey's Charity Dinner Dance	The Manor Function Centre
Deputy Mayor and Deputy Mayoress	Chairman of Huntingdonshire District Council's Final Civic Reception	The Refectory
Mayor and Consort	Charity Craft and Gift Fair	Reception Room
Mayor and Consort	Rotary District 1070 Youth Exchange Orientation Event	The Kings School
Mayor and Consort	International Shire Horse Show	East of England Showground
Mayor and Consort	Handel Messiah with The Peterborough Choral Society	The Cathedral
Mayor and Consort	Opening of New Theatre complex	Fitzwilliam Hospital
Mayor	Meeting with Justin Beaumont	The Parlour
Mayor and Consort	Peterborough Photographic Society - Annual Exhibition	St John's Church

Attending	Event	Venue
Mayor and Consort	Visit Newborough CE Primary School	School Road, Newborough
Mayor and Consort	Citizenship Ceremony	Council Chamber
Mayor and Consort	Afternoon tea with Richard Barnwell	The Parlour
Mayor and Consort	Visit to Marshfields School	Eastern Close
Mayor and Consort	Visit to Werrington Primary School and lunch with the pupils	Amberley Slope, Werrington
Mayor, Consort and Deputy Mayor	Meeting to discuss Spring Ball	Marriott Hotel
Mayor and Consort	The Peterborough School Founders' Day Eucharist Service, followed by lunch at the School	Service - Peterborough Cathedral. Lunch at The Peterborough School
Mayor and Consort	Chairman's Civic Reception - South Holland District Council	South Holland Centre
Mayor	Meeting with Paul Tonks and Sherry Peck	The Parlour
Mayor and Consort	Visit from deaf students from Jack Hunt School	The Parlour and Council Chamber
Mayor and Consort	Cathedral Lunch	The Deanery, Peterborough
Mayor and Consort	Mayor of Godmanchester's Civic Charity Ball	Wood Green Animal Shelter Refectory
Mayor and Consort	Dobbies - Spring launch weekend	Dobbies Garden Centre
Mayor and Consort	Channel 4 interviewing	The Parlour
Mayor and Consort	Mayor of Corby's Civic Ball	Best Western Rockingham Forest Hotel
Mayor and Consort	Charity Wedding Fair	Reception Room
Mayor and Consort	The Cherry Tree Farewell Music Day	The Cherry Tree
Mayor and Consort	Family Voice AGM with Buffet Lunch	Family Voice
Mayor and Consort	Citizenship Ceremony	Council Chamber
Mayor and Consort	Afternoon tea with Richard Barnwell	The Parlour
Mayor and Consort	Naomi and Hannah Moxon (Singers at the Mayor's Ball)	The Parlour
Mayor and Consort	Rehearsal for the museum launch event	The Museum
Mayor and Consort	Visit to St John Fisher Catholic High School	Park Lane
Mayor and Consort	Visit Barnack CE Primary School	School Road
Mayor and Consort	Informal tour of Royal National Institute of Blind People with Councillors Seaton, Elsey and Sue Day	RNIB
Mayor and Consort	115 (Peterborough) Squadron ATC - 2011 Annual Awards Evening	Reception Room
Mayor and Consort	Visit Martin Court (Axiom Housing Association)	Fenbridge Road
Mayor and Consort	Prince's Trust Programme - tour of the Town Hall	The Parlour and Council Chamber
Mayor and Consort	Councillor Nash	The Parlour
Mayor	Meeting with Sean - magician from the Mayor's Ball	The Parlour
Mayor and Consort	Peterborough Operatic & Dramatic Society - Hot Mikado	The Cresset, Bretton
Mayor and Consort	Opening ceremony of the Peterborough Museum	Peterborough Museum
Mayor and Consort	Fossils Galore Grand Open Day (New Exhibition)	Fossils Galore Museum
Mayor and Consort	Mayor of Huntingdonshire Charity Dinner Dance	Medway Community Centre
Mayor and Consort	Out with Hairy Bikers – Charity Easter Egg collection	Peterborough

Mayor	Meeting with Councillor Cereste	The Parlour
Mayor and Consort	Family Voice - Animal Fun day	Stafford Hall
Mayor and Consort	Tour of Depot, Enterprise Peterborough	The Depot, Enterprise Peterborough
Mayor and Consort	Citizenship Ceremony	Council Chamber
Mayor	Meeting with Diane Baker	The Parlour
Mayor and Consort	Meeting with Sean Hanson and Mark Sandhu	The Parlour
Mayor and Consort	Private view of Longthorpe Tower	Longthorpe Tower
Mayor and Consort	Visit to Clare Lodge	Lincoln Road
Mayor	Charity Committee	The Parlour
Mayor and Consort	Coffee morning	17 Fletton Avenue
Mayor and Consort	Charity Lunch	Reception Room
Mayor and Consort	Charity Tombola	Outside of the Town Hall
Mayor and Consort	Celebration for Jim Deboo to show Mayor and residents the Royal Maundy money	Park House Nursing Home
Mayor and Consort	Wood Green Grand Auction	Pembroke College

3. BACK GROUND DOCUMENTS (IN ACCORDANCE WITH THE ACCESS TO INFORMATION ACT 1985)

None.

4. DIRECTOR RESPONSIBLE

Chief Executive.

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COUNCIL	AGENDA ITEM No. 12
18 APRIL 2012	PUBLIC REPORT

**EXECUTIVE REPORT – FOR INFORMATION
RECORD OF EXECUTIVE DECISIONS**

1. DECISIONS FROM CABINET MEETING HELD 26 MARCH 2012

STATEMENT OF COMMUNITY INVOLVEMENT (INCLUDING NEIGHBOURHOOD PLANNING GUIDANCE) - DRAFT

Cabinet received a report to update and gain approval from Cabinet as to how Peterborough City Council wished to consult and assist the public on all matters relating to planning, neighbourhood planning and community action planning and also seeking approval from Cabinet, for the purposes of public consultation, of the draft Statement of Community Involvement (SCI).

Cabinet considered the report and **RESOLVED** to:

1. Approve the draft Statement of Community Involvement for the purposes of public consultation, subject to any minor changes necessary in order to ensure that it aligned with the final neighbourhood planning regulations published in mid March;
2. Agree, for the interim period between 6 April 2012 and the adoption of the Statement of Community Involvement (scheduled for later in 2012), that the provisions set out in the draft Statement of Community Involvement in respect of Neighbourhood Planning be applied; and
3. Endorse the continued production of Community Action Plans, based on the outline detailed at paragraphs 4.23 to 4.29.

EQUALITY OBJECTIVES

Cabinet received a report requesting it agree the Equality Objectives for the Council for the next 2 years as required by section 149 of the Equality Act 2010 and The Equality Act 2010 (Statutory Duties) Regulations 2011.

Cabinet considered the report and **RESOLVED** to:

Approve and agree to publish the three equality objectives recommended by the Equality and Diversity Steering Group, namely:

- a) To undertake a full review of strategic functions, policies and procedures across the authority, to ensure legislative compliance and best practice is embedded within our systems;
- b) To establish Corporate Governance and Partnership arrangements that ensure the Equality Duty is delivered; and
- c) To establish a Quality Assurance Process that meets the recognised standards for assessing the Equality impact of our internal processes and policies and those relating to our service delivery.

USE OF CONSULTANTS - CONSULTANCY AND INTERIM POLICY

Cabinet received a report to consider and approve the Consultancy and Interim Policy for adoption as recommended by the Sustainable Growth Scrutiny Committee of 6th March 2012 (Appendix 1) arising out of original recommendations of the scrutiny review group.

Cabinet considered the report and **RESOLVED** to:

Adopt the Consultancy and Interim Policy.

CHILDREN'S SERVICES UPDATE

Cabinet received a report updating it with details of improvement actions undertaken since the 12th December 2011 meeting in response to the findings of the Ofsted Inspection of Safeguarding carried out in August 2011.

Cabinet considered the report and **RESOLVED** to:

Note the improvement activity and progress within Children's Services.

BUDGET MONITORING 2011/12

Cabinet received a report informing it of the provisional financial performance for revenue and capital based on known information to date and containing performance information on treasury management activities, the payment of creditors in services and collection performance for debtors, local taxation and benefit overpayments.

Cabinet considered the report and **RESOLVED** to:

1. Note the improvement in the provisional outturn for the council's revenue budget, reducing the level of reserves required to deliver a balanced budget;
2. Note the updated reserves position, including the general fund and capacity fund;
3. Note the position on the capital budget monitoring; and
4. Note the performance on treasury management activities, payments of creditors and collection performance for debtors, local taxation and benefit overpayments.

OUTCOME OF PETITIONS

Cabinet considered a report recommending it notes the action taken in respect of petitions presented to full Council.

CABINET considered the report and **RESOLVED** to:

Note the action taken in respect of petitions presented to full Council.

2. CALL-IN BY SCRUTINY COMMITTEE OR COMMISSION

Since the last report to Council, the call-in mechanism has not been invoked.

3. SPECIAL URGENCY AND WAIVE OF CALL-IN PROVISIONS

Scrutiny Procedure Rule 14 and Executive Procedure Rule 7 require any instances where the Council's special urgency provisions have been invoked, and/or the call-in mechanism was not applied, to be reported to the next available meeting of the Council, together with reasons for urgency.

Since the last report to Council special urgency provisions have not been invoked.

4. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Councillor Holdich 10 February 2012	FEB12/CMDN/016	Appointment of Authority Governor - Ravensthorpe Primary School The Cabinet member appointed Mrs Glenis Bentley MBE who had been nominated by the Labour Group.
Councillor Holdich 13 February 2012	FEB12/CMDN/017	Appointment of Authority Governor - Paston Ridings Primary School The Cabinet Member appointed Mrs Joanne Fowkes who had been nominated by the governing body.
Councillor Holdich 13 February 2012	FEB12/CMDN/018	Appointment of Authority Governor - Watergall Primary School The Cabinet Member appointed Mr Peter Thompson (also known as Mr Stewart Francis) who had been nominated by the Authority.
Councillor Fitzgerald 14 February 2012	FEB12/CMDN/019	Proposed New Section 75 Agreement for Learning Disability Commissioning with NHS Peterborough from 1 March 2012 and end of Partnership Agreement for the delivery of Adult Social Care on behalf of the City Council by NHS Peterborough The Cabinet Member authorised the Executive Director of Adult Social Services ("DASS") in consultation with the Executive Director of Strategic Resources, on behalf of the Council (PCC), to negotiate and enter into a section 75 agreement with NHS Peterborough ("NHSP") for the provision and commissioning of health related learning disability services in line with the lead commissioning arrangements for Learning Disabilities outlined under Government guidance, Valuing People Now (2008), and further noted that at the expiry of the current partnership Agreement between PCC and NHSP on 1 March 2012, for all adult social care services currently delegated to NHSP via this partnership, revert back to the City Council.

<p>Councillor Holdich</p> <p>28 February 2012</p>	<p>FEB12/CMDN/020</p>	<p>Eye C of E Primary School Extension</p> <p>The Cabinet Member authorised the award of the contract for the extension to Eye C of E Primary School to provide three new classrooms with associated facilities, a new staffroom, and general refurbishment to L Garfield (Builders) Limited for the sum of £691,842.39, subject to a licence agreement being agreed with the Diocese.</p>
<p>Councillor Holdich and Councillor Seaton</p> <p>28 February 2012</p>	<p>FEB12/CMDN/021</p>	<p>City of Peterborough Academy – Free School Academy and free special school</p> <p>The Cabinet Members:</p> <ol style="list-style-type: none"> 1. Authorised the development of the new City of Peterborough Academy which would include both a mainstream and Special School on the site of the former Hereward Community College to include awarding the design and build contract to the successful contractor, subject to : <ul style="list-style-type: none"> • having received the report and recommendation of the Design User Group on the outcome of the detailed negotiations for the procurement of the contractor; • having consulted with the Executive Director - Children’s Services, Executive Director – Strategic Resources and the Solicitor to the Council ; and • consideration being given to such an award being in the best interests of the Council and the City of Peterborough Academy. 2. Authorised the Council to enter into an Early Works Agreement with the contractor should it be considered that the works cannot be completed to the proposed programme between 23 July 2012 and occupation on 10 September 2012; 3. Authorised the Council to enter into a Development Agreement with the Greenwood Dale Academies Foundation Trust; and 4. Delegated authority to Jonathan Lewis (Assistant Director Education and Resources) in consultation with Andrew Edwards (Head of Growth and Regeneration) to enter into additional agreements if required by the Department for Education and/or Partnerships for Schools to facilitate the opening of the new Academy and Special School by Greenwood Dale Academies Foundation Trust.

<p>Councillor Holdich</p> <p>8 March 2012</p>	<p>MAR12/CMDN/022</p>	<p>School Term Dates 2013-2014</p> <p>The Cabinet Member approved the proposed term dates for the academic year 2013 / 2014, see below. ("Option 2")</p> <table border="1" data-bbox="722 398 1385 1189"> <tr> <td>AUTUMN TERM 2013</td> <td></td> </tr> <tr> <td>Opens</td> <td>Wednesday 4 September</td> </tr> <tr> <td>Half Term</td> <td>28 October to 1 November</td> </tr> <tr> <td>Ends</td> <td>Friday 20 December</td> </tr> <tr> <td></td> <td>73 days</td> </tr> <tr> <td>SPRING TERM 2014</td> <td></td> </tr> <tr> <td>Opens</td> <td>Tuesday 7 January</td> </tr> <tr> <td>Half Term</td> <td>17 - 21 February</td> </tr> <tr> <td>Ends</td> <td>Friday 4 April</td> </tr> <tr> <td></td> <td>59 days</td> </tr> <tr> <td>SUMMER TERM 2014</td> <td></td> </tr> <tr> <td>Opens</td> <td>Tuesday 22 April</td> </tr> <tr> <td>May Day</td> <td>Monday 5 May</td> </tr> <tr> <td>Half Term</td> <td>26 – 30 May</td> </tr> <tr> <td>Ends</td> <td>Friday 18 July</td> </tr> <tr> <td></td> <td>58 days</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td>190 teaching days</td> </tr> </table>	AUTUMN TERM 2013		Opens	Wednesday 4 September	Half Term	28 October to 1 November	Ends	Friday 20 December		73 days	SPRING TERM 2014		Opens	Tuesday 7 January	Half Term	17 - 21 February	Ends	Friday 4 April		59 days	SUMMER TERM 2014		Opens	Tuesday 22 April	May Day	Monday 5 May	Half Term	26 – 30 May	Ends	Friday 18 July		58 days				190 teaching days
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<p>Councillor Scott</p> <p>14 March 2012</p>	<p>MAR12/CMDN/023</p>	<p>Award of contract: Children's Centres Service Providers</p> <p>The Cabinet Member for Children's Services authorised the award of a 3 year contract, with an optional 2 year extension, for the provision/running of Children's Centres in Peterborough to:</p> <p>Barnardos worth up to £3,302,590, as the Service Provider of the 4 Children's Centres in LOT1 (the Central and East Locality) from 1 April 2012 to 31 March 2015</p> <p>Spurgeons worth up to £1,908,162 as the Service Provider of the 4 Children's Centres in LOT 2 (the South Locality) from 1 April 2012 to 31 March 2015;</p> <p>Spurgeons worth up to £2,125,536 as the Service Provider of the 4 Children's Centres in LOT 3 (the North, West and Rural Locality) from 1 April 2012 to 31 March 2015.</p>																																				

<p>Councillor Seaton</p> <p>19 March 2012</p>	<p>MAR12/CMDN/024</p>	<p>Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road</p> <p>The Cabinet Member for Resources in consultation with the Leader of the Council authorised the Executive Director Strategic Resources and the Head of Growth and Regeneration to negotiate and conclude terms for the sale of surplus land and buildings known as Vawser Lodge, Thorpe Road.</p> <p>The sale would be either through the usual marketing and disposal route, or on the basis of a negotiated land agreement with the third party residential Developer, Bellway Homes Limited (BHL), subject to agreeing satisfactory terms.</p>
<p>Councillor Hiller</p> <p>19 March 2012</p>	<p>MAR12/CMDN/025</p>	<p>Local Transport Plan Capital Programme of Works (CPW) 2012/13</p> <p>The Cabinet Member approved each proposed sub programme of the 2012/13 Local Transport Plan (LTP) Capital Programme of Works as follows:</p> <ol style="list-style-type: none"> (1) 2012/13 Integrated Transport Capital Programme. (2) 2012/13 Highways Maintenance Programme. (3) 2012/13 Street Lighting Maintenance Programme. (4) 2012/13 Bridge Maintenance Programme.
<p>Councillor Fitzgerald</p> <p>21 March 2012 – subsequently withdrawn</p>	<p>MAR12/CMDN/026</p>	<p>Establishment of a Shadow Health and Wellbeing Board</p> <p>The Cabinet Member for Adult Social Care approved the establishment of a Shadow Health and Wellbeing Board with immediate effect.</p>
<p>Councillor Seaton</p> <p>22 March 2012</p>	<p>MAR12/CMDN/027</p>	<p>Renewable Energy and Energy Efficiency Scheme - Installation of Solar Photovoltaic (PV) Panels to Schools</p> <p>The Cabinet Member authorised:</p> <ol style="list-style-type: none"> 1) The installation of Solar Photovoltaic (PV) Panels in up to 18 schools via the existing Solar Photovoltaic Framework Agreement (which was approved by a cabinet member decision notice dated 6 January 2012) at a cost of £2.4m to be paid from the Invest to Save capital budget of £100m on the basis that this phase of works meets the set of principles which were outlined in the Medium Term Financial Strategy to 2021/22; and 2) The Executive Director of Strategic Resources to award further phases of works relating to schools or other buildings under the Framework Agreement as and when required up to a total value of £5m, such works are to be funded from the Invest to Save budget.

Councillor Holdich 22 March 2012	MAR12/CMDN/028	Appointment of Authority Governor - St John Fisher Catholic High School The Cabinet Member appointed Helen Mary Birch as authority governor to St John Fisher Catholic High School nominated by the school and supported by Councillor Todd as Ward Councillor.																										
Councillor Cereste 23 March 2012	MAR12/CMDN/029	Revised Peterborough Local Development Scheme 2012 to 2015 The Cabinet Member approved the revised Peterborough Local Development Scheme (LDS) 2012 to 2015, to come into effect on 2 April 2012.																										
Councillor Holdich 27 March 2012	MAR12/CMDN/038	Conversion of Stanground College to Academy Status The Cabinet Member for Education, Skills and University in consultation with the Executive Director - Children's Services and Solicitor to the Council authorised the Council to enter into a Commercial Transfer Agreement between Peterborough City Council, the Governing Body of Stanground College and Greenwood Academies Trust. This would effect the closure of Stanground College and enable Greenwood Academies Trust to operate an Academy in place of the school on the same site.																										
Councillor Fitzgerald	MAR12/CMDN/039	Establishment of a Health and Wellbeing Board The Cabinet Member for Adult Social Care approved the establishment of a Health and Wellbeing Board from June 2012.																										
Councillor Seaton 2 April 2012	MAR12/CMDN/040	Grants to not for profit organisations The Cabinet Member for Resources authorised the award of grants to voluntary and community sector organisations as follows: Voluntary sector organisations – for the period 1 st April 2012 to 30 th September 2012 only: <table> <tr><td>Age Concern</td><td>£40,475</td></tr> <tr><td>Community Action Peterborough</td><td>£ 825</td></tr> <tr><td>DIAL Peterborough</td><td>£16,325</td></tr> <tr><td>Gladstone Connect</td><td>£11,135</td></tr> <tr><td>Peterborough Citizens' Advice</td><td>£58,800</td></tr> <tr><td>Peterborough Council for Voluntary Service</td><td>£32,420</td></tr> <tr><td>Peterborough Race Equality Council</td><td>£29,810</td></tr> <tr><td>Peterborough Women's Aid</td><td>£37,380</td></tr> <tr><td>Senior Citizen's Forum</td><td>£ 250</td></tr> <tr><td>Victim Support</td><td>£ 4,425</td></tr> <tr><td>Peterborough Women's Centre</td><td>£ 9,000</td></tr> <tr><td>WRVS</td><td>£11,140</td></tr> <tr><td>Peterborough Mediation</td><td>£ 9,760</td></tr> </table>	Age Concern	£40,475	Community Action Peterborough	£ 825	DIAL Peterborough	£16,325	Gladstone Connect	£11,135	Peterborough Citizens' Advice	£58,800	Peterborough Council for Voluntary Service	£32,420	Peterborough Race Equality Council	£29,810	Peterborough Women's Aid	£37,380	Senior Citizen's Forum	£ 250	Victim Support	£ 4,425	Peterborough Women's Centre	£ 9,000	WRVS	£11,140	Peterborough Mediation	£ 9,760
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		<p>Peterborough Workspace £35,000</p> <p>for the period 1st April 2012 to 31st March 2013</p> <p>Peterborough Cathedral (lighting) £ 4,000</p> <p>Community organisations – for the period 1st April 2012 to 31st March 2013:</p> <ul style="list-style-type: none"> • Community Associations: Individual grants to community associations that manage community centres only, made from a total grants pot of £35,000, with the decision about individual grants being made via application and delegated to the Head of Neighbourhoods in consultation with the Cabinet Member for Housing, Neighbourhoods and Planning. • Residents' Associations: Individual grants to resident associations made from a total grants pot of £5,000, with the decision about individual grants being made via application and delegated to the Head of Neighbourhoods in consultation with the Cabinet Member for Housing, Neighbourhoods and Planning.
<p>Councillor Cereste</p> <p>3 April 2012</p>	<p>APR12/CMDN/041</p>	<p>Local Broadband Plan</p> <p>The Leader and Cabinet Member for Growth, Strategic Planning and Business Engagement:</p> <ol style="list-style-type: none"> 1. Approved the Cambridgeshire and Peterborough Local Broadband Plan prior to submission to Broadband Delivery UK; 2. Endorsed the partnership approach with Cambridgeshire County Council, authorising the Executive Director of Strategic Resources, in consultation with the Cabinet Member for Resources, to agree the terms of a formal partnership agreement or memorandum of understanding with the County Council for the delivery of the Superfast Broadband Project to reflect the revised governance arrangements; and 3. Approved the project governance arrangements for the management of the Superfast Broadband Project as follows: <ul style="list-style-type: none"> • a Joint Steering Group with Cambridgeshire to be attended by the Leader and Cabinet Member for Resources; and • a Project Board comprising senior officer representation from Peterborough City Council, Broadband Delivery UK and Cambridgeshire County Council.

<p>Councillor Holdich</p> <p>2 April 2012</p>	<p>APR12/CMDN/042</p>	<p>Appointment of Authority Governor - Middleton Primary School</p> <p>The Cabinet Member appointed Mr Stuart Martin as authority governor to Middleton Primary School nominated by the school and supported by Cllr Shearman.</p>
<p>Councillor Seaton</p> <p>4 April 2012</p>	<p>APR12/CMDN/043</p>	<p>UK Centre for Economical and Environmental Development (CEED) Envirocluster Business Plan 2012-13</p> <p>The Cabinet Member authorised the provision of funding of £70,000 to the UK Centre for Economic and Environmental Development (UK CEED) EnviroCluster to support its Business Plan 2012/13.</p>
<p>Councillor Seaton</p> <p>4 April 2012</p>	<p>APR12/CMDN/044</p>	<p>Write off approval for debts over £10,000 in relation to Non Domestic Rates</p> <p>The Cabinet Member authorised the write off of the debt shown as outstanding in respect of 10 non domestic rate accounts.</p>

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COUNCIL	AGENDA ITEM No. 13
18 APRIL 2012	PUBLIC REPORT

EXECUTIVE REPORT – RECOMMENDATIONS

(i) PETERBOROUGH SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENT (DPD)

Cabinet at its meeting of 26 March 2012 received a report setting out the recommendations made by the Independent Inspector and subsequently, seeking Cabinet's approval to recommend the Site Allocations DPD to Council for adoption.

After consideration of the report, Cabinet agreed the recommendations in the report as below:

IT IS RECOMMENDED that Council adopts the Peterborough Site Allocations Development Plan Document, incorporating modifications as recommended by the Inspector ('Main Modifications') and other minor editorial modifications ('Additional Modifications').

(ii) TREES AND WOODLAND STRATEGY

At its meeting of 26 March 2012 Cabinet received a report presenting the City Council's updated Trees and Woodland Strategy for consideration and - if appropriate - referral to Full Council for consideration as part of the major policy framework.

After consideration of the report, Cabinet agreed the recommendations in the report as below:

IT IS RECOMMENDED that Council adopts the Trees and Woodland Strategy – Policies and Priorities.

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CABINET	AGENDA ITEM No. 4
26 March 2012	PUBLIC REPORT

Cabinet Member responsible:	Cllr Marco Cereste, Portfolio Holder for Strategic Planning, Economic Development and Business Engagement	
Contact Officers:	Simon Machen - Head of Planning, Transport and Engineering	Tel. 453492
	Richard Kay – Policy and Strategy Manager, Planning, Transport and Engineering	863796
	Gemma Wildman – Principal Planner, Planning, Transport and Engineering	863824

PETERBOROUGH SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENT (VERSION FOR ADOPTION)

R E C O M M E N D A T I O N S	
FROM : Head of Planning, Transport and Engineering	Deadline date : 18 April 2012
<ol style="list-style-type: none"> 1. That Cabinet notes the conclusions of the independent Inspector who was appointed to examine the council's submitted Peterborough Site Allocations Development Plan Document. 2. That Cabinet recommends to Council the adoption of the Peterborough Site Allocations Development Plan Document, incorporating modifications as recommended by the Inspector ('Main Modifications') and other minor editorial modifications ('Additional Modifications'). 	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to Cabinet following Council's decision on 8 December 2010 to approve the Peterborough Site Allocations Development Plan Document (DPD) (Proposed Submission Version) for the purposes of public consultation and submission to the Secretary of State. Such consultation has taken place and the DPD was submitted to the Secretary of State in May 2011. Subsequently, an independent Planning Inspector appointed by the Secretary of State has carried out a public examination into the document. The Inspector has sent his report to the Chief Executive setting out his conclusions on the DPD.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to set out the recommendations made by the Independent Inspector and subsequently, seek Cabinet's approval to recommend the Site Allocations DPD to Council for adoption.
- 2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1, to take collective responsibility for the delivery of all strategic executive functions within the council's Major Policy and Budget Framework and lead the council's overall improvement programmes to deliver excellent services.

3. **TIMESCALE**

Is this a Major Policy Item/Statutory Plan?	YES	If Yes, date for relevant Cabinet Meeting	26 March 2012
Date for relevant Council meeting	18 April 2012	Date for submission to Government Dept	N/A

4. **PETERBOROUGH SITE ALLOCATIONS DPD – THE INSPECTOR’S REPORT AND THE SITE ALLOCATIONS DPD RECOMMENDED FOR ADOPTION**

Introduction

- 4.1 The preparation of the Peterborough Site Allocations DPD has reached its final stage. Following considerable public consultation over the last few years, we have now reached the stage where Council has to decide whether to adopt the DPD as part of its major policy framework.
- 4.2 Cabinet will recall that on 8 November 2010, the ‘submission’ version was considered before subsequently being approved by Council on 8 December 2010. That approval set in motion two key events:
- (i) the issuing of the Site Allocations Document for its final public consultation stage (February-March 2011); and
 - (ii) the ‘examination’ of the Site Allocations Document by an Independent Inspector appointed by the Secretary of State (autumn 2011), and the subsequent issuing of an ‘Inspector’s Report’ (February 2012) setting out his recommendations for modifications to the DPD.

Content of Site Allocations DPD

- 4.3 Before coming to the Inspector’s findings and recommendations, Cabinet may wish to remind themselves as to the purpose, content and status of the Site Allocations Document. If adopted, it will become part of the statutory development plan, and, as such, will be part of the council’s major policy framework. It will be one of the documents that will gradually replace the existing Peterborough Local Plan (First Replacement) (2005), complemented by a suite of other documents (such the Core Strategy which was adopted February 2011) that together comprise the Local Development Framework.
- 4.4 The Site Allocations DPD identifies land and allocates sites for different types of development, such as housing and employment to deliver the planned growth for Peterborough’s administrative area as set out in the Core Strategy. It excludes sites in the City Centre. It also identifies and safeguards land for items of key infrastructure required to support the growth of the city.

The Inspector’s Role and the Inspector’s Report

- 4.5 Government regulations stipulate that an Inspector must be appointed by the Secretary of State to undertake an ‘examination’ of a proposed DPD, and consider all comments and objections that have been made. The Inspector holds a ‘hearing’ session as part of the examination process. The Inspector then subsequently issues an ‘Inspector’s Report’, which must state either:
- (i) That the Site Allocations DPD is ‘unsound’, and that it is impossible for changes to be made to it to make it ‘sound’; under this scenario the Council is not permitted to adopt the Site Allocations DPD; or

- (ii) That the Site Allocations DPD is 'sound' as submitted, or provided that certain modifications as recommended by the Inspector are made before it is adopted.

4.6 We are very pleased to report that the Inspector, Mr Roger Clews, has found our DPD 'sound' and, in effect, has given permission to the city council to adopt it provided his recommended modifications are incorporated into the final adopted version. His full report is attached at Appendix A. This includes a list of all modifications (see Appendix).

4.7 The Inspector concludes that the Site Allocations DPD provides an appropriate basis for the allocation of development sites in Peterborough (excluding the city centre) over the period to 2026, provided that a number of modifications are made to it. The modifications can be summarised as follows:

- Deletion of a housing site in Thorney (SA5.6) - Land off Whittlesey Road, Thorney (130 dwellings)
- Deletion of policy SA20: Cemetery Provision (including site SA20.1)
- Inclusion of Site H081: Land at Woburn Drive, Thorney (77 dwellings)
- Inclusion of Site H070 (part): Land off Crowland Road, Eye Green (25 dwellings)
- Inclusion of Site H150 (part): Land south of Thorney Road, Eye (50 dwellings)
- Adjustment to the boundary of the Norwood Urban Extension
- Alterations to wording of some policies and their reasoned justification to bring them into compliance with the Core Strategy and national planning policy, to ensure the adequate provision of infrastructure and to ensure that the allocated sites are deliverable.

4.8 It is important to note that, in accordance with regulations, the recommended modifications in the Inspector's Report are 'binding' on the council. This means that the council cannot 'pick and choose' which of his modifications to accept or reject; it must accept them all (if the council wishes to adopt the DPD) or, indirectly, reject them all (and, thus, not adopt the DPD).

Adoption of the Peterborough Site Allocations DPD

4.9 Cabinet must decide whether to recommend to Council the adoption of the Peterborough Site Allocations DPD. Attached at Appendix B is the version which Cabinet is asked to recommend. This version incorporates all of the recommended modifications made by the Inspector. It also includes a number of minor changes which do not affect the soundness of the document, and which the council is permitted to make under new provisions introduced by the Localism Act 2011. These changes are minor editing and updating of the document and are listed in Appendix C to this report. The majority of these minor changes have arisen from discussions that took place during the examination and they have been the subject of consultation in November 2011.

4.10 Appendix D of this report consists of that part of the Proposals Map which accompanies the Site Allocations DPD, showing the precise location of all the future housing and employment sites as well as land safeguarded for other uses, as included in the DPD.

4.11 If the DPD is adopted by Council, a completely new Proposals Map will be published which will also incorporate mapping associated with the remaining saved policies in the Local Plan (2005) and sites identified in the Minerals and Waste Site Specific Proposals DPD (adopted February 2012). The Proposals Map will be updated each time the council adopts a DPD which has policies for specific geographical areas.

4.12 To be absolutely clear on this matter, Cabinet (and then Council) can only support or reject the version as at Appendix B.

- 4.13 If Council agree the Site Allocations Document as per Appendix B, then the document is 'adopted' and comes into effect immediately.
- 4.14 If Council does not agree the Site Allocations Document as per Appendix B, then, in accordance with the regulations, it is not obliged to adopt it. Under this scenario, the council would need to re-commence the preparation of a new Site Allocations Document, following the same cycle of extensive data collection, site appraisal, consultation and examination as before.

5. CONSULTATION

- 5.1 Extensive consultation, over many years, with the public and a wide variety of other stakeholders has taken place. Emerging drafts have also been considered by various Neighbourhood Councils, Scrutiny Committee, Cabinet and Council meetings. The Inspector was satisfied that we had undertaken appropriate consultation throughout.
- 5.2 There is no opportunity for further consultation or comment on the document.

6. ANTICIPATED OUTCOMES

- 6.1 It is anticipated that Cabinet will recommend to Council that the Site Allocations DPD, as amended as a result of the Inspector's recommended modifications, be adopted.

7. REASONS FOR RECOMMENDATIONS

- 7.1 As outlined in the report, Council only has two options available to it; either adopt the document with the modifications or not adopt the document. The former is recommended, as it is a statutory duty to prepare a Site Allocations DPD, and, in adopting it, Peterborough will have a clear and robust policy document setting out its vision, objectives and sites for future growth.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 The option of not adopting the DPD is not recommended, because in doing so the council:
- Would not have sufficient sites available to deliver the planned growth of the city set out in the adopted Core Strategy
 - Will be at considerable risk of having to consider ad hoc major planning proposals from developers with no real basis or policy in place for decision making (which in turn could lead to poorly planned growth, reduced investment in Peterborough, lower job growth, increased housing waiting list and insufficient provision of infrastructure due to uncoordinated, developer-led, development schemes).

9. IMPLICATIONS

- 9.1 The Site Allocations DPD will have implications for all sectors of society and all wards and parishes of the local authority area. The process of sustainability appraisal, based on social, economic and environmental criteria, ensures that all potential implications are taken into account in a systematic way.
- 9.2 Legal Implications: On adoption, the council must consider all relevant planning applications against the allocated sites and policies in the DPD.
- 9.3 Financial Implications: There are no immediate financial implications flowing from the adoption of the DPD.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

None.

CABINET	AGENDA ITEM No. 5
26 March 2012	PUBLIC REPORT

Cabinet Member(s) responsible:	Cllr Sam Dalton, Cabinet Member for Environment Capital	
Contact Officer(s):	Paul Phillipson Executive Director of Operations	Tel. 453455

Trees & Woodland Strategy- Policies and Priorities

R E C O M M E N D A T I O N S	
FROM : Councillor Sam Dalton	Deadline date :
That the Cabinet is recommended to:	
<ul style="list-style-type: none"> Endorse the Trees and Woodland Strategy – Policies and Priorities and recommend it to Council for adoption having considered the comments made by Environment Capital Scrutiny Committee and possible additional resource requirements post 2012/13. 	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to Cabinet following a review of the present Trees and Woodland strategy and the identified need to update and renew aspects of it. The Environment Capital Scrutiny Committee met on 22nd March 2012, after this report was published and any comments made by the Scrutiny Committee will be presented verbally to Cabinet.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to present the City Council's updated Trees and Woodland Strategy for the Cabinet to consider and if appropriate to refer it to Full Council for consideration as part of the major policy framework.
- 2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1: To take collective responsibility for the delivery of all strategic Executive functions within the Council's Major Policy Framework and Budget Framework and lead the Council's overall improvement programmes to deliver excellent services.

3. TIMESCALE

Is this a Major Policy Item/Statutory Plan?	YES	If Yes, date for relevant Cabinet Meeting	22 nd March 2012
Date for relevant Council meeting	18 th April 2012	Date for submission to Government Dept (please specify which Government Dept)	N/A

4. TREES & WOODLAND STRATEGY- POLICIES AND PRIORITIES

- 4.1 In 1998 Peterborough City Council adopted its Trees & Woodland Strategy. Since then this has proven to be a robust and successful document, providing the Council's basis for managing its own trees and giving guidance for the control and implementation of protection for privately owned trees.
- 4.2 The review of this Strategy commenced in 2005 by the then Trees and Woodland Team. A working group was convened in 2006 of Officers and Councillors to develop the Strategy. Owing to the comprehensive nature of this review, high work load and restructuring of departments this work was not completed until 2010. The findings of the review formed the basis of the first draft that was presented to Environment Capital Scrutiny Committee in the November of that year.
- 4.3 Following consideration of this draft and a separate meeting with interested members, further changes were made prior to the Environment Capital Scrutiny Committee endorsing the Trees and Woodland Strategy for wider consultation in January 2011.
- 4.4 The revised draft Strategy (Appendix A) provides the objectives, policies and actions which will establish Peterborough City Council's commitment and continued strategic direction for the protection, planting and maintenance of the trees and woodland within its authority. A key element of change within the strategy is moving away from a reactive service to one that ensures that its resources go towards a pro-active defendable system for managing tree risk and ensuring high standards of asset management.
- 4.5 The revised strategy aims to take consideration of updated policy guidance within S40 of the Natural Environment and Rural Communities Act 2006, Peterborough City Council's 2010 Biodiversity Strategy and "The Natural Choice: securing the value of nature – Environment White Paper CM8082".

5. CONSULTATION

- 5.1 Consultation was undertaken between 31st May 2011 and 11th July 2011. The draft Strategy was available on the Council website during this period. In addition relevant organisations were consulted. These include:
- *Cambridgeshire Bat Group*
 - *Buglife*
 - *Campaign To Protect Rural England*
 - *Forestry Commission*
 - *Friends of Stanley Recreation Ground*
 - *Froglife*
 - *Langdyke Countryside Trust*
 - *Natural England*
 - *Opportunity Peterborough*
 - *Peterborough Environment City Trust*
 - *Peterborough Conservation Volunteers*
 - *Peterborough Local Access Forum*
 - *Peterborough Civic Society*
 - *Phoenix Residents Association*
 - *Environment Agency*
 - *Plantlife*
 - *Peterborough Primary Care Trust*
 - *RSPB*
 - *The Wildlife Trust*
 - *The Woodland Trust*
 - *Greater Peterborough Partnership*

- *Nene Park Trust*
- *Burghley House Preservation Trust*
- *The Walcot Estate*
- *Milton Estates*
- *Friends of the Earth*
- *BTCV*
- *Enterprise Peterborough*
- *Trees for Cities*
- *Parish Councils*
- *Councillors*
- *Council Officers. This includes Legal, Recreation, Transportation, Landscape Architect, Neighbourhoods, Economic and Community Regeneration, Climate Change, Emergency Planning and Wildlife Officer.*

A total of 245 consultation responses were received. These comments and observations have been incorporated, where appropriate, within the revised Strategy presented. A summary of the consultation comments is included within Appendix C.

6. ANTICIPATED OUTCOMES

That Council will adopt the Trees and Woodland Strategy- Policies and Priorities as part of the Major Policy Framework.

7. REASONS FOR RECOMMENDATIONS

To update the City Council's Trees and Woodland Strategy to take account of its legislative requirement introduced by the Natural Environment and Rural Communities Act S40 and The Natural Choice: securing the value of nature – Environment White Paper CM8082.

In addition it will help the Council facilitate compliance with:

- Occupiers Liability Act 1957) [revised 1984]) which requires it “to take reasonable care” to maintain its trees and woods in a reasonably safe condition.
- Section 3 (1) of the Health and Safety at Work Act 1974 which places general duties upon the Council to those other than employees and states:
“It shall be the duty of every employer to conduct his undertaking in such a way as to ensure, so far as is reasonably practicable, that persons not in his employment who may be affected thereby are not exposed to risks to their health and safety”.

8. ALTERNATIVE OPTIONS CONSIDERED

Consideration was given to retaining the 1998 Trees and Woodland Strategy. This was rejected as it does not adequately reflect legislative requirements that have come into force since adoption. In addition, the existing document does not provide a defensible tree management system for the Council.

9. IMPLICATIONS

- 9.1 Experience from the implementation of the 1998 Trees and Woodland Strategy indicates that certain elements of the revised Strategy can be achieved within existing resources. However, the updated strategy has identified that additional resources would be required in order to comply with our legal duty in respect to tree management. These are outlined within Appendix B and inspections / works undertaken will identify the specific resources required to deliver all the elements of the strategy. Additional budget was allocated in the

Medium Term Financial Strategy (MTFS) of £744,000 in 2012/13, £735,000 in 2013/14, and £727,000 in each of the following three years 2014 to 2017. It is considered that this allocation of funding will initiate the implementation of the strategy and that there will be the need to annually review the ongoing resource implications that will be informed by inspections and delivery of works undertaken the previous year. Additionally, opportunities will be explored to offset the cost of managing the Council's trees and woodland by seeking external funding or other changes to landscape management practices which are less expensive. As with all budgets, this allocation will be reviewed as part of the annual budget process.

- 9.2 The Strategy in particular most directly contributes to the 'Creating the UK's Environment Capital' priority of the Sustainable Community Strategy via the Cleaner/ Greener agenda. Progress on delivery of the Strategy will be used to give a more detailed picture of the breadth of the actions taken by the Council to deliver this priority.
- 9.3 In addition, the Strategy will assist in delivering National Indicator 160 by helping deliver positive conservation management to woodlands that have local site designation.
- 9.4 An overall failure to implement the Strategy would entail non compliance with the Council's duty of care to maintain its trees and woods. In addition, it would demonstrate a failure to deliver the Council's Environment Capital aspirations. Associated negative effects to quality of life, the economy and cultural heritage should also be expected.
- 9.5 This report has implications throughout the authority area where the Council is landowner manager.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

- Peterborough Tree and Woodland Strategy June 1998
- Peterborough Sustainable Community Strategy (including Rural Vision Strategy and Environment Capital Manifesto)

APPENDICES

Appendix A : Trees and Woodland Strategy- Policies and Strategies

Appendix B: Extrapolation Of Priorities And The Financial Implications In Complying With The Trees and Woodland Strategy

Appendix C: Consultation Comments

COUNCIL	AGENDA ITEM 14(i)
18 APRIL 2012	PUBLIC REPORT

Contact Officer(s):	Helen Edwards, Solicitor to the Council & Monitoring Officer Kim Sawyer Head of Legal Services & Deputy Monitoring Officer	Tel. 452539 Tel: 452361
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LOCALISM ACT 2011

R E C O M M E N D A T I O N S

(1) That the Monitoring Officer, in consultation with group leaders, is requested to:

- (a) develop the proposed Code of Conduct (annex A);
- (b) prepare a protocol for receipt, investigation and consideration of complaints against councillors;
- (c) prepare revised terms of reference for any committee dealing with complaints against members; and
- (d) consider and recommend whether an annual retention fee should be paid to the independent persons (providing comparative information from other councils).

subject to formal approval of these arrangements by Council prior to implementation of the new standards regime;

(2) That the Council supports the incorporation of the Council's ethical governance functions within the terms of the Audit Committee upon commencement of the new regime and following approval by Council;

(3) That the Monitoring Officer is given delegated powers to devise and implement a procedure for recruiting one or more "Independent Persons", subject to approval of such appointments by Council;

(4) That the Monitoring Officer is asked to take all necessary steps to establish a register of members' interests to replace the current register and to ensure that councillors are made aware of any changes to registration and declaration of interests.

1. A NEW STANDARDS REGIME

1.1 The Localism Act 2011 Act has established that:

- (1) That Standards for England, the regulatory body, is abolished
- (2) The Code of Conduct remains compulsory, although members will be free to decide upon some of its content
- (3) The Code is to include new provisions about pecuniary interests which will carry criminal penalties for failure to comply, although the information regarding what constitutes a 'disclosable pecuniary interest' is to be defined in Regulations not yet released
- (4) That there will be new arrangements for considering any breach of the Code of Conduct, such arrangements to be at the discretion of members
- (5) New independent persons are to be appointed in a different role.

- 1.2 The date for implementation of these changes is currently proposed as the 1st July 2012. This means that the existing provisions regarding the register of interests, code of conduct and standards committee continues in its present form until 30 June 2012.
- 1.3 Council should note that there are discussions at national level regarding the implementation date of the new arrangements and members will be advised accordingly of any changes to the proposed date.

2. THE CAMBRIDGESHIRE APPROACH

- 2.1 The Monitoring Officers and Deputy Monitoring Officers of the seven Cambridgeshire authorities have been meeting regularly to discuss the implementation of these changes. These officers are recommending to their respective authorities that a county wide approach is taken to the implementation of the new changes. It is believed that this shared service approach will provide a cost effective and efficient means of implementing the changes

3. CODE OF CONDUCT

- 3.1 A code of conduct will be mandatory but there is discretion about what the Code is to contain, so long as it gives effect to the Nolan principles (included in the draft Code at annex A). Various draft model codes of conduct are in preparation (by the LGA and ACSeS) but there has been no consistent approach to a single draft Code.
- 3.2 Given that there is now less than 3 months before the new regime is to begin, the officer group of the Cambridgeshire authorities have decided to propose a draft code for use within their various authorities based upon paragraphs 3 – 7 of the existing code of conduct (see annex A). Although members of this authority may wish to have an individual Code for Peterborough, there is merit in retaining a familiar Code for the first year of the new regime. This will allow time to develop and embed a new Code (through the Constitution Review Group) over the course of the coming year and it is on this basis that the draft Code has been proposed.
- 3.3 In addition to these provisions, the Code will contain a requirement to register 'disclosable pecuniary interests' (DPIs). These DPIs will be prescribed in regulations which have not been released at the date of this report and for which there is no fixed date for release.
- 3.4 Any members who wish to see the alternative Codes can request copies from the Deputy Monitoring Officer or refer to the links within the background documents.

4. REGISTER OF INTERESTS

- 4.1 The current provisions for registration of interests are to be replaced. It is not clear what this will mean in practice, as the detail will be contained in regulations not yet available.
- 4.2 The Monitoring Officer will be required to establish a register of members' interests. The register must contain 'disclosable pecuniary interests' (DPI's) and may also contain;
 - Non-disclosable pecuniary interests; and
 - Non-pecuniary interests.

Although reference is made to the full range of interests in the draft Code the final format of the Code will be determined and recommended to Council once the Regulation and/or any guidance is produced in relation to the DPI's.

- 4.3 Failure to register a disclosable pecuniary interest, failure to register within 28 days of election or co-option, or the provision of misleading information on registration without reasonable excuse, will be criminal offences, potentially carrying a scale 5 fine (£5,000) and/or disqualification from being a councillor for up to five years. A decision whether to prosecute would be made by the Director of Public Prosecutions.

- 4.4 A member with a disclosable pecuniary interest may not participate in discussion about a matter to which the interest relates, and may not vote, but is not obliged to leave the meeting room. However, it may be considered good practice to leave and views will be sought on a preferred approach by the Monitoring Officer.

5. THE FUTURE OF THE COMMITTEE

- 5.1 As expected, there is no requirement in the Act for a Standards Committee. There remains, however, a requirement to have a process to deal with breaches of the Code of Conduct.
- 5.2 The Act does allow members to decide how complaints should be processed. At present any complaint made is referred to the standards committee. A widely recognised advantage of the Localism Act is that the new arrangements would allow the Monitoring Officer to filter complaints and only refer the more serious complaints on for investigation, with a committee sitting only to consider the outcome of any investigation. This would not only improve the speed by complaints are processed but would also allow greater scope for informal resolution.
- 5.3 Members have indicated mixed views as to whether this committee ought to be a separate committee or should form part of the audit committee. Given that this will be a simplified standards process, the requirement for the committee to meet to consider complaints should be significantly reduced and therefore it is recommended that this function is to be part of the remit of the audit committee but this will be a matter for members to decide.
- 5.4 Whatever its format, any such committee will be governed by political proportionality (i.e. the political membership will have to reflect the political make up of full Council), unless the Council votes otherwise (with no member voting against). The Chair of the committee will therefore be a member of the Council and not an independent member as under the current standards committee. The new role of the independent persons is yet to be finalised but it is clear that they will not be members of the Committee.
- 5.5 The Act does not give the Council or its Standards Committee any powers to impose sanctions for breach of the Code, such as suspension or requirements for training or an apology. So, where a failure to comply with the Code of Conduct is found, the range of actions which the authority can take in respect of the member is limited. It may be open to the Council to remove a member from a committee, although this would require the co-operation of the political group to which the member belongs, as the Council is obliged to make committee appointments in accordance with the wishes of each political group.

6. INDEPENDENT PERSONS

- 6.1 The Council will be required to appoint one or more “Independent Persons”. This is not the same role as the independent members who chair the current standards committee.
- 6.2 The independent person has three main functions:
- The IP must be consulted and their views taken into account before the Council makes a decision on any allegation it has decided to investigate (i.e. at hearing stage).
 - The IP may be consulted by the Council in other circumstances related to “standards” issues; e.g. at the point at which a complaint is received, or more generally regarding ethical issues.
 - The IP may be consulted by a member of the authority against whom an allegation has been made.
- 6.3 This last role could give rise to a conflict of interest if, for instance, the Monitoring Officer has already consulted, or needs to consult, the independent person. It is considered prudent therefore to appoint more than one independent person.

- 6.4 The independent persons will not be paid a members allowance. Early indications are that most councils will be paying an annual retention fee. Although some members of this Council have suggested that no fee ought to be paid to the independent persons, it is considered that this will be less likely to attract anyone to the role and will be inconsistent with the approach taken by other Councils both within Cambridgeshire and nationally.
- 6.5 The Act was written to exclude existing independent members of the standards committee being appointed in the new role of independent person. However recent indications from the Department of Communities and Local Government are that transitional provisions may allow existing independent members to hold this appointment during the first year of the new arrangements. Any such appointments however will be subject to a recruitment process and approval of Council.

7 CONSULTATION

- 7.1 This report has been distributed to each of the parish councils within the Peterborough area as the City Council is the parent authority for the purposes of the standards regime.

8 REASONS FOR RECOMMENDATIONS

- 8.1 These recommendations are made as part of the statutory requirements of the Localism Act 2011.

9 ALTERNATIVE OPTIONS CONSIDERED

- 9.1 Any alternative options have been considered during this report. The Council is required to abide by the provisions of the Localism Act 2011.

10 IMPLICATIONS

- 10.1 There are no financial or legal implications, other than those contained within the body of the report.

11. BACKGROUND DOCUMENTS

- 11.1 Reports to the Standards Committee in the last civic year.
11.2 Alternative Codes issued by the Local Government Association

CODE OF CONDUCT OF CAMBRIDGESHIRE LOCAL AUTHORITIES

The Members' Code of Conduct is intended to promote high standards of behaviour amongst the elected and co-opted members of the council.

The Code is underpinned by the following principles of public life which should borne in mind when interpreting the meaning of the Code:-

- i. **Selflessness** Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other benefits for themselves, their family or their friends.
- ii. **Integrity** Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.
- iii. **Objectivity** In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.
- iv. **Accountability** Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.
- v. **Openness** Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.
- vi. **Honesty** Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.
- vii. **Leadership** Holders of public office should promote and support these principles by leadership and example.

PART 1

GENERAL PROVISIONS

1. Introduction and interpretation

- 1.1. This Code applies to **you** as a member of Peterborough City Council ("PCC")
- 1.2. The term "**the Authority**" used in this Code refers to PCC.

1.3. **“Member”** means any person being an elected or co-opted member of the Authority and any independent person appointed by the Authority to assist with the discharge of the ethical standards functions.

1.4. It is **your** responsibility to comply with the provisions of this Code.

1.5. In this code –

“Meeting” means any meeting of

- a) The Authority;
- b) The executive of the Authority;
- c) Any of the Authority’s or its executive’s committees, sub-committees, joint committees, joint sub-committees, or area committees;
- d) Any of the Authority’s advisory groups and executive boards.

2. Scope

2.1. You must comply with this Code whenever you act, claim to act or give the impression you are acting in your capacity as a Member of the Authority.

2.2. Where you act as a representative of the Authority:-

- (a) on another relevant authority, you must, when acting for that other authority, comply with that other authority's code of conduct; or
- (b) on any other body, you must, when acting for that other body, comply with your authority's code of conduct, except and insofar as it conflicts with any other lawful obligations to which that other body may be subject.

2.3. In this Code “relevant authority” has the meaning given to it by section 27(6) of the Localism Act 2011.

3. General obligations

3.1. You must treat others with respect.

3.2. You must not:-

- (a) do anything which may cause the Authority to breach the Equality Act 2010;
- (b) bully any person
- (c) intimidate or attempt to intimidate any person who is or is likely to be:-
 - (i) a complainant;
 - (ii) a witness; or
 - (iii) involved in the administration of any investigation or proceedings,

in relation to an allegation that a Member (including yourself) has failed to comply with his or her authority's code of conduct;

- (d) do anything which compromises or is likely to compromise the impartiality of those who work for, or on behalf of, the Authority; or
- (e) provide or offer to provide a reference for any candidate for employment or promotion with the Authority.

4. You must not:-

4.1. disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature, except where:-

- (a) you have the consent of a person authorised to give it;
- (b) you are required by law to do so;
- (c) the disclosure is made to a third party for the purpose of obtaining professional advice provided that the third party agrees not to disclose the information to any other person; or
- (d) the disclosure is:-
 - (i) reasonable and in the public interest; and
 - (ii) made in good faith and in compliance with the reasonable requirements of the authority; or

4.2. prevent another person from gaining access to information to which that person is entitled by law.

5. **You must** not conduct yourself in a manner which could reasonably be regarded as bringing your office or authority into disrepute.

6. You must:-

6.1. not use or attempt to use your position as a member improperly to confer on, or secure for yourself or any other person, an advantage or disadvantage; and

6.2. when using or authorising the use by others of the resources of your authority:-

- (a) act in accordance with your authority's reasonable requirements;
- (b) ensure that such resources are not used improperly for political purposes (including party political purposes); and

6.3. have regard to any Local Authority Code of Publicity made under the Local Government Act 1986.

7. When reaching decisions on any matter you must have regard to any relevant advice provided to you by:-

- (a) your authority's chief finance officer; or
- (b) your authority's monitoring officer,

where that officer is acting pursuant to his or her statutory duties. (2) You must give reasons for all decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by your authority.

PART 2
INTERESTS

8. Disclosable Pecuniary Interests

8.1. You have a disclosable pecuniary interest if it is of a description specified in regulations made by the Secretary of State and either:

- (a) it is an interest of yours, or
- (b) it is an interest of:
 - (i) your spouse or civil partner;
 - (ii) a person with whom you are living as husband and wife, or
 - (iii) a person with whom you are living as if you were civil partners

and you are aware that that other person has the interest.

9. Registration of Disclosable Pecuniary Interests and Personal Interests

9.1. Subject to paragraph 11 below (sensitive interests), you must, within 28 days of:

- (a) this Code being adopted or applied by the Authority; or
- (b) your election or appointment (where that is later),

notify the Authority's Monitoring Officer in writing of any Disclosable Pecuniary Interests and/or Personal Interests you have at that time.

9.2. Subject to paragraph 11 below (sensitive interests), you must, within 28 days of becoming aware of any new Disclosable Pecuniary Interest/Personal Interests or any change to any such interest, notify the Authority's Monitoring Officer in writing of that new pecuniary interest or change, pursuant to sub-paragraph 9.1 above.

10. Disclosable Pecuniary interests in matters considered at meetings or by a single member

10.1. If you attend a meeting and have and are aware that you have a disclosable pecuniary interest in any matter to be considered, or being considered, at that meeting, –

- (a) if the interest is not entered in the Authority’s register of members’ interests, you must, subject to sub-paragraph 11.1 below, disclose to the meeting the fact that you have a Disclosable Pecuniary or Personal Interest in that matter. If you have not already done so, you must notify the Authority’s Monitoring Officer of the interest before the end of 28 days beginning with the date of the disclosure, and
- (b) whether the interest is registered or not you must not – unless you have obtained a dispensation from the Authority Monitoring Officer – (i) participate, or participate further, in any discussion of the matter at the meeting; or (ii) participate in any vote, or further vote, taken on the matter at the meeting.

Single member action

10.2. If you are empowered to discharge functions of the Authority acting alone, and have and aware that you have a disclosable pecuniary interest in any matter dealt with, or being dealt with, by you in the course of discharging that function, you must not take any steps, or any further steps, in relation to the matter (except for the purposes of enabling the matter to be dealt with otherwise than by you).

11. Sensitive interests

11.1. Where you consider (and the Authority’s Monitoring Officer agrees) that the nature of a Disclosable Pecuniary or Personal Interest is such that disclosure of the details of the interest could lead to you or a person connected with you being subject to intimidation or violence, it is a “sensitive interest” for the purposes of the Code, and the details of the sensitive interest do not need to be disclosed to a meeting, although the fact that you have a sensitive interest must be disclosed, in accordance with paragraph 10.1 above.

12. Personal Interests

12.1. You have a personal interest in any business of your authority where either—

(a) it relates to or is likely to affect—

(i) any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;

(ii) any body—

(aa) exercising functions of a public nature;

(bb) directed to charitable purposes; or

(cc) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union), of which you are a member or in a position of general control or management;

(iii) any employment or business carried on by you;

(iv) any person or body who employs or has appointed you;

(v) any person or body, other than a relevant authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties;

(vi) any person or body who has a place of business or land in your authority's area, and in whom you have a beneficial interest in a class of securities of that person or body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital (whichever is the lower);

(vii) any contract for goods, services or works made between your authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi);

(viii) the interests of any person from whom you have received a gift or hospitality with an estimated value of at least £50;

(ix) any land in your authority's area in which you have a beneficial interest;

(x) any land where the landlord is your authority and you are, or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi) is, the tenant;

(xi) any land in the authority's area for which you have a licence (alone or jointly with others) to occupy for 28 days or longer; or

(b) a decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a relevant person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral division or ward, as the case may be, affected by the decision.

12.2. In sub-paragraph (1)(b), a relevant person is—

(a) a member of your family or any person with whom you have a close association; or

(b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;

(c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or

(d) any body of a type described in sub-paragraph (1)(a)(i) or (ii).

PART 3

RELATED DOCUMENTS

14. The procedures attached at Appendix 1 apply in relation to any alleged breach of this Code.
15. The Authority's Planning Code of Conduct and associated Protocol documents are attached at Appendix 2.
16. The procedures under which complaints made against the Mayor's Office for Policing and Crime are attached at Appendix 3.
17. The procedures under which registration and declaration of interests, gifts and hospitality are to be made are attached at Appendix 4.

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COUNCIL	AGENDA ITEM 14(ii)
18 APRIL 2012	PUBLIC REPORT

ANNUAL REPORT OF THE AUDIT COMMITTEE

R E C O M M E N D A T I O N S
FROM : AUDIT COMMITTEE
That Council: <ul style="list-style-type: none"> - Notes the work carried out by the Audit Committee in improving governance arrangements across the Council.

1. PURPOSE AND REASON FOR REPORT

- 1.1 This report refers to and contains, at **Appendix 1**, an Annual Audit Committee Report for 2011 / 2012. The Annual Report shows the Audit Committee has successfully fulfilled its terms of reference and has helped to improve the Council's governance and control environments.

2. BACKGROUND (& CONSULTATION)

- 2.1 The Audit Committee's Terms of Reference and best practice as contained in the CIPFA document "A Toolkit for Local Authority Audit Committees" require the Audit Committee to complete an annual report. A copy the Annual Report 2011 / 2012 is attached at **Appendix 1**. It shows key information relating to the Committee, its achievements during the year and key targets for 2012 / 2013.
- 2.2 The report was discussed in draft at the latest Audit Committee (26 March 2012) to reflect on its business for the Municipal Year. Following its agreement, the report is presented to Council to raise the awareness of the works of the Committee in scrutinising and challenging the processes in place to govern the organisation.

3. IMPLICATIONS

There are no financial implications and the preparation of the report is in line with best practice.

Good governance is wholly related to the achievement of the objectives in the Councils Plan.

4. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

"A Toolkit for Local Authority Audit Committees", CIPFA, IPF, 2006

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ANNUAL REPORT FROM THE CHAIR OF AUDIT COMMITTEE 2011 / 2012

Assurance

Governance

Accountability

Risk Management

Independence

FOREWORD BY THE CHAIR OF THE AUDIT COMMITTEE

I am pleased to present the Audit Committee's Annual Report for the municipal year 2011 / 2012. The report shows how the Audit Committee has successfully fulfilled its terms of reference and highlights how it has continued to make a positive contribution to the Council's governance and control environments. These cover all aspects, such as internal control; risk management; internal audit; anti fraud; external audit; and financial reporting.

2012 / 2013 will be a testing time for all Councils with the resources available becoming more important. How we risk manage our priorities, resources and partnerships will be vital, notwithstanding the risk of fraud.

In advancing the Audit Committee, there are three issues I would like addressed:

- As a Council we will need to look to instil some stability into the Committee membership in order to allow for knowledge gained by members this year to be developed and built on in future years.
- As a new Chair of the committee, training has been very important to me (and the committee) and has been well received and delivered. However, I would like the approach to be changed so that training is not delivered prior to a meeting. This does not allow for time to take all the information on board and pertinent questions to be asked.
- Finally, the Localism Act brings its challenges which could impact on the work of this committee. We need to ensure that work programmes remain challenging and cover these issues.

The role of the Audit Committee will become more intensive to ensure good and effective stewardship of resources are working. If we can address each of the above issues, then I am confident that the Committee is well placed to do that during 2012 / 2013 and beyond.

I would like to take this opportunity to give thanks to committee members and officers for their contribution in supporting the Audit Committee's work during the year and my role as Chair. Committee members have supported and challenged officers to ensure our risk, control and governance processes are effective and transparent. Officers have presented well-prepared reports and taken on suggestions to make sure the benefits of this Committee are passed onto our citizens.

Councillor Diane Lamb
Chair of the Audit Committee
March 2012

AUDIT COMMITTEE: ANNUAL REPORT 2011 / 2012

INTRODUCTION

MEMBERSHIP AND MEETINGS

KEY ACTIVITIES AND TRAINING DURING THE MUNICIPAL YEAR

PLANS FOR 2012 / 2013

INTRODUCTION

This is the fourth annual report produced by Peterborough City Council's Audit Committee. It is produced in accordance with latest best practice¹ and shows that the Council is committed to working as an exemplar organisation, operating the highest standards of governance. The report shows how the Audit Committee has successfully fulfilled its terms of reference and has improved the Council's governance and control environments.

The Audit Committee was established by the City Council at its meeting in May 2006. Following its first year of operation, the membership was reduced from 10 to 7 members.

The purpose of the Audit Committee is to provide independent assurance of the adequacy of the risk management framework and the associated control environment, independent scrutiny of the authority's financial and non-financial performance to the extent that it affects the Authority's exposure to risks and weakens the control environment, and to oversee the financial reporting process.

The key benefits of an Audit Committee can be seen as:

- Raising greater awareness of the need for internal control and the implementation of both internal and external audit recommendations;
- Increasing public confidence in the objectivity and fairness of financial and other reporting;
- Reinforcing the importance and independence of internal and external audit and similar review processes; and
- Providing additional assurance through a process of independent and objective review.

The Terms of Reference for the Committee can be found at **Annex A** of this report.

This report sets out the work of the Committee for 2011 / 2012 and specifically highlights those areas where its scrutiny and review process has made a difference to performance. The Committee has overseen good progress in all areas under its supervision.

Audit Committee members have received training on key issues throughout the year, and further details of this can be found later in this report.

¹ Best practice as contained in the Chartered Institute of Public Finance and Accountancy (CIPFA) document "A Toolkit for Local Authority Audit Committees"

MEMBERSHIP AND MEETINGS

During 2011 / 2012, the Audit Committee met on the following dates:

- 6 June 2011
- 27 June 2011
- 5 September 2011 (meeting cancelled due to insufficient business)
- 26 September 2011
- 7 November 2011
- 6 February 2012
- 26 March 2012

The Audit Committee has 7 members, which represents the political make up of the Council. The members for 2011 / 2012 were:

Conservative	Peterborough Independent Forum	Liberal Democrats	Labour	English Democrats
Lamb (Chair)	Lane			Goldspink
Stokes (Vice Chair)	Sharp (Sub)			
Harper				
Kreling				
Nash (*)				
Nadeem (Sub)				
* Note, Councillor Nash has moved to PIF. Seat retained on Audit Committee following revised allocations at Council in February 2012.				

A number of Audit Committee members also sit on various other committees and panels. On occasions there may be clashes with the Audit Committee and where this occurs, apologies are received for any episodes of non-attendance and where available, substitutes attend.

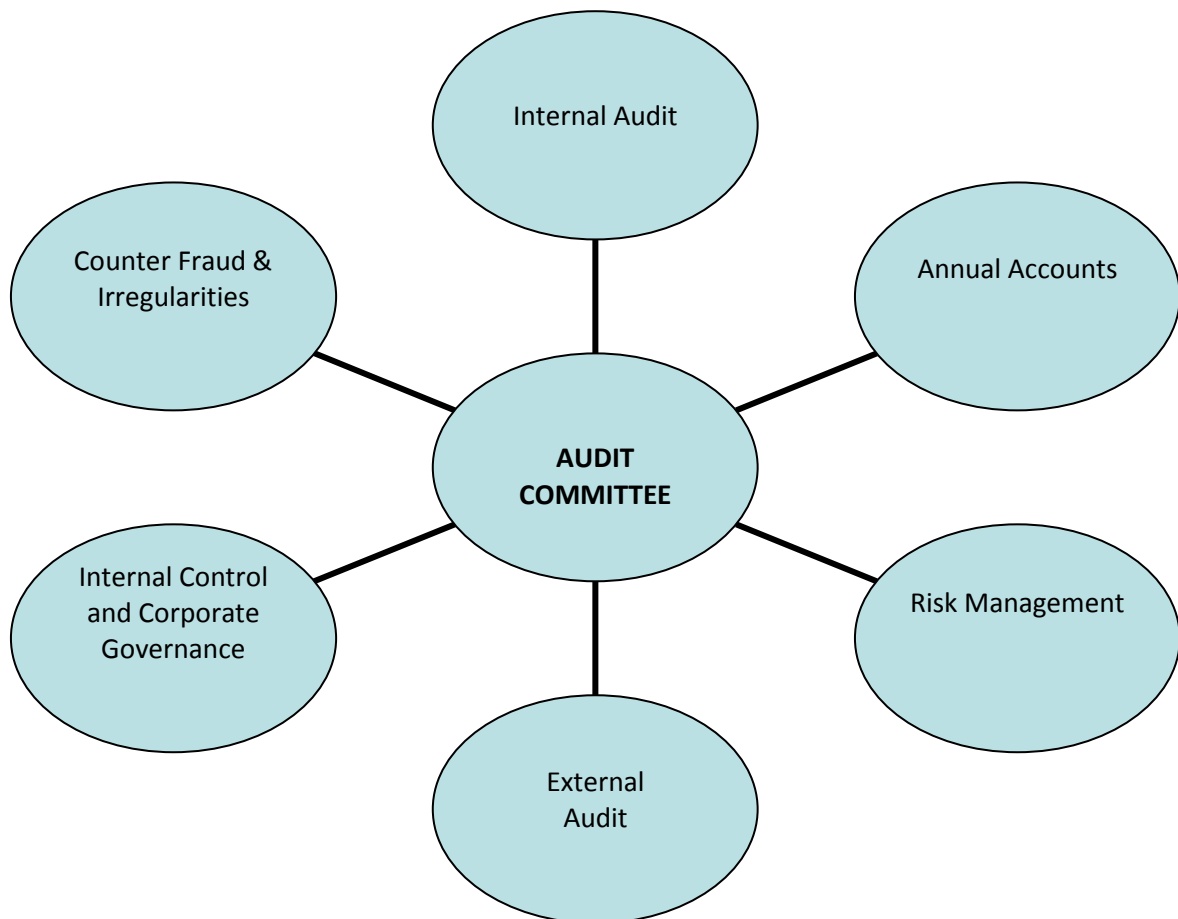
Senior officers from the Council are also present, including the Executive Director of Strategic Resources, Chief Internal Auditor and the Head of Corporate Services. Dependent on the subject matter on the agendas, other officers will attend in addition to external representation from the Councils' External Auditor and Relationship Manager.

KEY ACTIVITIES AND TRAINING DURING THE MUNICIPAL YEAR

Background

The first meeting within the year took place in June 2011. As a result of local elections in May that year, there were a number of changes to the membership, including a change in chair, with a similar number of meetings planned throughout the year. Due to the membership changes the first meeting in June 2011 provided an overview of the terms of reference together with a series of training revolving around the key areas, as set out in the Audit Committees' Handbook.

The Audit Committee's current terms of reference (**Annex A**) covers 6 main areas (see below).



Internal Control and Corporate Governance

A key role of the Committee is to oversee the Authority's control environment and its associated system of internal controls and assurance processes. The Committee must satisfy itself that the Authority's assurance statements, in particular the Annual Governance Statement, properly reflect the risk environment and any actions needed to improve it. This is done through receiving and scrutinising reports on the relevant areas and calling officers to account where necessary.

The Committee reviewed the draft Annual Governance Statement on 27 June 2011, noting areas for improvement following a review of internal controls, risk management arrangements and significant governance issues. The Committee agreed to final changes to the Statement prior to its inclusion in the Statement of Accounts.

At that meeting the Committee also reviewed the effectiveness of the system of internal audit noting planned actions to address any areas of partial compliance. It endorsed the reporting of

findings from the review within the 2010 / 2011 Annual Governance Statement and the Chief Internal Auditors Annual report and opinion.

An update was provided on 6 February 2012 on addressing previous weaknesses identified within the Annual Governance Statement together with the development of the next statement through the Strategic Governance Board.

In line with best practice, we also conducted a review of the effectiveness of the Audit Committee, and in essence identified that this was working well. A number of observations were made at the meeting (6 February 2012) and these are being researched with professional bodies to look to see if we can introduce to further improve the effectiveness.

Following the review of consultants used by the Council in 2010, it was recommended, and agreed that Audit Committee would keep tabs on progress. We received an update on the March 2012 agenda.

The Audit Committee Handbook was fully updated and agreed by the Committee on 6 June 2011.

Annual Accounts

The Committee reviewed and scrutinised the 2010 / 2011 Revenue and Capital Outturn and Statement of Account on 27 June 2011 prior to its submission to the external auditors for audit. Change in legislation has meant that we do not have to normally do this, but we have seen this as good practice to adopt. The Committee then approved the Statement of Accounts for 2010 / 2011 and authorised its signing by the Chairman. The Committee delegated authority to the Executive Director of Strategic Resources to make, following consultation with the Portfolio Holder for Resources, any non-material amendments to the Accounts arising from the external audit to be carried out by the Audit Commission between July and September 2011.

As part of the accounts process, Members have also considered the implications of the introduction of International Financial Reporting Standards (IFRS) within local government. This had been a major exercise for the Council and resulted in the accounts being provided in a different format to previous years. This was in the form of a training session to Members on 27 June 2011.

A separate report was submitted to Audit Committee in November 2011 which outlined the council's approach to Treasury Management, in line with agreed practices identified in the Medium Term Financial Strategy. Further details are also set out in the out turn reports submitted in June each year.

Internal Audit

The Audit Committee received a half year progress report highlighting internal audit performance against targets and quality assurance results to enable it to review and comment on the work and performance of internal audit. Any areas reviewed which are considered to be weak or requiring attention following Internal Audit activity can result in officers from across the Council being held to account. Similarly, this has been used for officers to explain the non-implementation of recommendations. Through the use of these challenge sessions within the Committee it has acted as a deterrent to ensure that management take action. This was not required in 2011 / 2012.

At its 26 March 2012 meeting the Committee considered a report on the 2012 / 2013 annual plan. The annual audit plan is an indicative plan which is kept under review to ensure that it is aligned to emerging risks. It is subject to revisions during the year with approval from the Committee. The assurance gained from the programme of work set out in the annual plan forms the main input for the development of an annual opinion for the Council. The Committee reviewed the plan and approved it after gaining assurance on the adequacy of work on the Council's key financial

systems audits. Overall, we ensured that internal and external audit plans were complementary and provided optimum use of the total audit resource.

In addition, various Internal Audit policies were reviewed and received committee support / approval in March 2012.

Risk Management

To discharge its responsibilities for overseeing the effectiveness of risk management within the authority, the Committee formally approved the updated Risk Management and Business Continuity Policy and Strategy at the 6 February 2012 meeting. Corporate activities around developing, implementing and embedding risk management were presented.

Further information was requested to allow for further member challenge and scrutiny in relation to the strategic risks generated.

Counter Fraud & Irregularities

On 27 June 2011, the Committee received an annual report highlighting counter fraud and irregularity work over the previous year. The Committee's review of the work and performance of the counter fraud team showed strong support and interest. Separate training was provided on the investigating fraud and the use of Regulation of Investigatory Powers Act (RIPA) and quarterly update reports have been provided into the use of RIPA.

External Audit

At its 26 September 2011 meeting the Committee considered the Audit Commission's Annual Governance report on the Audit of the 2010 / 2011 Accounts and approved and agreed the:

- audited Statement of Accounts for 2010 / 2011 and adjustments;
- signing by the Executive Director of Strategic Resources of the Council's letter of representation; and
- actions to be taken in respect of the issues identified by the auditors that did not result in changes to the accounts.

On 6 February 2012, the Committee scrutinised the Annual Audit and Inspection Letter in respect of 2010 / 2011 and considered the Annual Grant Claims Certification.

Training

Throughout the year, the provision of ongoing training to Members has been the cornerstone of developing members (new and existing). During the year, officers provided presentations on:

- Preparation and scrutiny of the Statement of Accounts and the impact of International Financial Reporting Standards on these;
- Risk management and business continuity; and
- Investigating fraud and the use of RIPA.

To further assist Member development, the Chief Internal Auditor fully revised the Audit Committee Handbook. The 3rd edition was endorsed in June 2011.

FUTURE DEVELOPMENTS AND PLANS FOR 2012 / 2013

Overall, the Audit Committee want to continue to develop and build on our current achievements. For 2012 / 2013 this will involve:

- Continuing to drive up standards of corporate governance;
- Continuing to equip existing and any new Members to fulfil our responsibilities by providing or facilitating training on all aspects of the Committee's remit;
- Playing a critical role in the preparation of the Annual Governance Statement and in so doing ensure all governance arrangements are reviewed;
- Assisting and supporting officers to promote the work of the Committee and the roles of internal audit, external audit and risk management;
- Supporting the continued production of high quality and compliant statutory accounts and general good practice in financial management;
- Helping to further increase awareness within the Council of its governance arrangements; and
- Providing effective challenge to officers, raising awareness for sound internal control arrangements and giving assurance to the Authority that its control arrangements are sound.

A similar programme of works has been scheduled for the year, although additional areas which will be taken through the committee include:

- Detailed strategic risk register profiles;
- The revision of Contract Regulations and Financial Regulations; and
- Constitutional issues arising through responses to the Localism Act.

2.2 AUDIT COMMITTEE: TERMS OF REFERENCE²

2.2.1 Terms of Reference

- 2.2.2 To consider the Director of Strategic Resources annual report and opinion, and a summary of internal audit activity (actual and proposed) and the level of assurance it can give over the council's corporate governance arrangements.
- 2.2.3 To consider summaries of specific internal audit reports as requested.
- 2.2.4 To consider reports dealing with the management and performance of the providers of internal audit services.
- 2.2.5 To consider a report from internal audit on agreed recommendations not implemented within a reasonable timescale
- 2.2.6 To consider the external auditor's annual letter, relevant reports, and the report to those charged with governance.
- 2.2.7 To consider specific reports as agreed with the external auditor.
- 2.2.8 To comment on the scope and depth of external audit work and to ensure it gives value for money.
- 2.2.9 To liaise with the Audit Commission over the appointment of the council's external auditor.
- 2.2.10 To commission work from internal and external audit.

2.2.11 Regulatory Framework

- 2.2.12 To maintain an overview of the council's constitution in respect of contract procedure rules, and Financial Regulations.
- 2.2.13 To review any issue referred to it by the Chief Executive or a Director, or any council body.
- 2.2.14 To monitor the effective development and operation of risk management and corporate governance in the council.
- 2.2.15 To monitor council policies on "raising concerns at work" and the anti-fraud and anti-corruption strategy and the council's complaints process.
- 2.2.16 To oversee the production of the authority's Annual Governance Statement and to recommend its adoption.
- 2.2.17 To consider the council's arrangements for corporate governance and agreeing necessary actions to ensure compliance with best practice.

2.2.18 Accounts

- 2.2.19 To review the annual statement of accounts, specifically, to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the council.
- 2.2.20 To consider the external auditors report to those charged with governance on issues arising from the audit of the accounts.

² (Source: Constitution: Part 3, Delegations Section 2 - Regulatory Committee functions. Approved Annual Council)

COUNCIL	AGENDA ITEM No. 15
18 APRIL 2012	PUBLIC REPORT

NOTICES OF MOTION

The following notices of motion have been received in accordance with Standing Order 15.2:

1. Motion from Councillor Ed Murphy:

That this council:

1. welcomes the £1 million lottery money for Ravensthorpe and Westwood; an area with child poverty rates above 30%; and
2. in recognition that the Big Lottery Funding has identified Westwood and Ravensthorpe as an area that has been deprived of investment in recent years, believes that the council should match this funding pound for pound with additional cash from its future years' budgets and support a resident led approach in determining how to use these funds.

2. Motion from Councillor Ed Murphy:

Following difficulties experienced by some members of the public, especially the elderly, in accessing council services, including Housing Options, through the Peterborough Direct (747474) facility, this Council agrees that:

1. Public confidence in the council diminishes if service calls from the public are not responded to in a timely fashion or at all; and
2. Cabinet Members should work with Directors to ensure that sufficient levels of staff are available to answer calls to service departments that are put through from the Peterborough Direct service, in order to avoid unnecessary delays for the public in receiving responses to their questions and queries.

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COUNCIL	AGENDA ITEM 16(i)
18 APRIL 2012	PUBLIC REPORT

Contact Officer:	Helen Edwards, Solicitor to the Council Diane Baker, Head of Governance	Tel: 01733 452539 Tel: 01733 452559
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CHANGES TO THE DATE OF ANNUAL COUNCIL 2012

R E C O M M E N D A T I O N S
FROM : Solicitor to the Council
That Council: In respect of the Programme of Meetings June 2011 to May 2012, agrees to change the date of Annual Council from Monday 14 th May 2012 to the new date of Wednesday 23rd May 2012.

1. PURPOSE AND REASON FOR REPORT

- 1.1 This report concerns the programme of meetings, which was agreed by Council on 16th May 2011. The date of Annual Council 2012 was approved as Monday 14th May 2012. However, to allow more time for necessary administrative procedures and discussion of appointments to committees with the respective groups to take place, it is desirable to move the meeting to the later date of Wednesday 23rd May 2012.
- 1.2 The annual meeting of Council must be held on the eighth day after the retirement of Councillors or such other day within 21 days immediately following the date of retirement. The date for retiring Councillors will be 7th May 2012. Therefore, it is acceptable to hold the meeting on the suggested date of 23rd May 2012.

2. FINANCIAL IMPLICATIONS

There are no financial implications for any of the above report.

3. LEGAL IMPLICATIONS

These have been addressed within the body of the report.

4. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)
Peterborough City Council Constitution

5. APPENDICES

None.

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COUNCIL	AGENDA ITEM 16(ii)
18 APRIL 2012	PUBLIC REPORT

Contact Officer:	Helen Edwards, Solicitor to the Council Diane Baker, Head of Governance	Tel: 01733 452539 Tel: 01733 452559
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INDEPENDENT MEMBERS' REMUNERATION PANEL

R E C O M M E N D A T I O N S
FROM : Solicitor to the Council
That Council: Notes the process for the recruitment of an Independent Members' Remuneration Panel, as agreed by Council on 11 th April 2001 and agrees to the recruitment of a new Independent Members' Remuneration Panel, using the same Terms of Reference, which have been updated in part to provide a more generic approach.

1. PURPOSE AND REASON FOR REPORT

- 1.1 This report concerns the Independent Members' Allowances Panel and the process to follow to engage a new panel.
- 1.2 On 11th April 2001 a report, which outlined a new legislative requirement to establish an Independent Members' Allowances Panel, was taken to full Council. Council resolved to establish a panel, with the terms of reference set out at Appendix A.
- 1.3 The relevant section of the minutes of the meeting held on 11th April 2001 is attached as Appendix B, Item 16 refers.
- 1.4 Point 4 of the Terms of Reference refers to the appointment of the panel being made by the Chief Executive, in consultation with the three group leaders, with any unresolvable disagreement to be referred to the Policy Executive Panel for determination.
- 1.5 It is proposed to amend point 4 to read: The members of the panel will be appointed by the Chief Executive, in consultation with group leaders.

2. FINANCIAL IMPLICATIONS

There are no financial implications for any of the above report.

3. LEGAL IMPLICATIONS

These have been addressed within the body of the report.

4. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

Peterborough City Council Constitution.

5. APPENDICES

Appendix A: Independent Members' Allowances Panel – Terms of Reference, as agreed by Council on 11th April 2001.

Appendix B: Relevant section of minutes of Council meeting held on 11th April 2001. Item 16 refers.

TERMS OF REFERENCE

(As agreed by Council on 11 April 2001)

1. To recommend to Council a scheme of payments to councillors for implementation from 29th July 2001, which:-
 - recognises that councillors undertake their council work for the sake of public service and not private gain;
 - recognises in both basic and special responsibility allowances the varying demands placed upon councillors, dependent upon their roles and responsibilities;
 - fairly and equitably compensates councillors, so far as the panel thinks appropriate, for the time and effort they can reasonably be expected to devote to their work as a councillor;
 - is economic, efficient to administer and effective;
 - is easy to understand, explain and justify to the electorate of Peterborough.

2. As part of 1 above, to recommend:-
 - the level of basic allowance;
 - which member roles should receive a special responsibility allowance;
 - the levels of special responsibility allowance;
 - whether any roles should receive pensionable allowances, where permitted in law;
 - whether a childcare and dependent carers' allowances should be made available, at what level, and how it should be determined.

3. To offer advice concerning the appropriate levels of allowance which should be paid for travelling/conferences/subsistence and to the chairman and vice-chairman of the council (ie. Mayor and Deputy Mayor) under sections 174, 3 and 5 respectively of the Local Government Act 1972.

CONSTITUTION

(As agreed by Council on 11 April 2001)

1. Candidates will be sought by asking for quotations from suitable academic/consultancy experts, together with invitations to regional and local partners and stakeholders.

2. In order to meet the statutory guidance's three criteria for Panel membership – "truly independent, well qualified...and representative" – its composition will be as follows:
 - a public sector job evaluator or other personnel professional from the Eastern Region, appointed to Chair the Panel;
 - an academic/consultancy expert in the field;
 - a local private or voluntary sector, or union (not a council employee representative);
 - a person of well-known public standing, such as from one of Peterborough's faith communities;

3. The term of office will be three years each, initially two years only for the third and fourth persons in the above list. Full Council may remove a member at Annual Council, or at any other time during the year should it feel the circumstances merit this, on the grounds of loss of confidence in the person (due to criminal conviction or other lack of independence or integrity).
4. The members of the Panel will be appointed by the Chief Executive, in consultation with the four Group Leaders, any unresolvable disagreement to be referred to the Policy Executive Panel for determination.
5. In order to avoid any perception of personal gain involved with membership of the Panel, travel and subsistence allowances only will be paid to Allowances Panel members, at the rate approved by the Council annually within the limits determined by the Secretary of State. No other allowances will be paid to them, except for any fees required by the academic or consultancy expert.

16. MEMBERS' ALLOWANCES SCHEME (FROM MINUTES OF COUNCIL MEETING HELD ON 11TH APRIL 2001)

The Government had for some time made clear its intention to abolish attendance allowances, as part of its approach to modernising local governance. Draft statutory guidance about the new members' allowances regime had recently been published, setting the timescale for change, which now made clear that payment of attendance allowances should cease by 28th July. Furthermore, any change to the Council's allowances scheme which took place from 4th May 2001 onwards would have to be determined "having regard to" recommendations from an independent panel set up by the Council for that purpose. It would also now be possible for certain members in new governance structures to be paid pensionable allowances, and it had been clarified that dependents' and child care allowances could be paid.

It was recommended that Council establish a Members Allowances Panel, as soon as possible, so that it could report to the Council Meeting in July in order to implement a new scheme from 29th July onwards. It was expected that Special Policy Committee meeting on 23rd April would recommend the introduction of new governance structures from 3rd September 2001, so this new scheme would tie into that timetable. However, even if new structures were postponed, the Panel could still formulate recommendations to the July Council Meeting, incorporating an interim allowances scheme to cover the period until new structures were introduced.

The report set out legal requirements for the new independent panel, summary details of the current allowances scheme and a case study of how this new regime had been introduced at two District Councils in Southern England. Panel membership and terms of reference were proposed, and it was suggested that member "profiles" should be drawn up to help the panel complete its work. These could also be of use in other ways, such as to help members carry out self assessments for training purposes, to guide individuals on whether to stand for election or office and so on.

A change to the officers' recommendations was proposed, to the effect that the independent members of the Council's Standards Panel should act as the Member Allowances Panel. This would allow the Council to take advantage of the experience which they had accumulated, without going to the time and expense of setting up a new Panel. However, other members were concerned that the independence of these particular members would not necessarily be perceived clearly by the general public in relation to this separate issue of members' allowances, given that their existing involvement with the Council in issues of conduct had been well publicised in recent months. The amendment was put to the vote and lost (by 7 votes in favour, 20 against and others abstaining).

It was RESOLVED (voting pattern 45 for and 7 against):

(i) That an independent Members Allowances Panel be established with the terms of reference set out below:

1. To recommend to Council a scheme of payments to councillors for implementation from 29th July 2001 which:

- recognises that councillors undertake their council work for the sake of public service and not private gain;
- recognises in both basic and special responsibility allowances the varying demands placed upon councillors, dependent upon their roles and responsibilities;
- fairly and equitably compensates councillors, so far as the panel thinks appropriate, for the time and effort they can reasonably be expected to devote to their work as a councillor;
- is economic, efficient to administer and effective;
- is easy to understand, explain and justify to the electorate of Peterborough.

2. As part of 1 above, to recommend:

- the level of basic allowance;
- which member roles should receive a special responsibility allowance;
- the levels of special responsibility allowance which should be paid for each role;
- whether any roles should receive pensionable allowances, where permitted in law;
- whether a childcare and dependent carer's allowance should be made available, at what level, and how it should be determined.

3. To offer advice concerning the appropriate levels of allowance which should be paid for travelling/conferences/subsistence and to the chairman and vice-chairman of the council (ie. Mayor and Deputy Mayor) under sections 174, 3 and 5 respectively of the Local Government Act 1972.

(ii) That the Panel's constitution be as follows:

1. Candidates will be sought by asking for quotations from suitable academic/consultancy experts, together with invitations to regional and local partners and stakeholders;

2. In order to meet the statutory guidance's three criteria for Panel membership – "truly independent, well qualified ... and representative" – its composition will be as follows:

- a public sector job evaluator or other personnel professional from the Eastern region, appointed to chair the panel;
- an academic/consultancy expert in the field;
- a local private or voluntary sector, or union (not a city council employee) representative;
- a person of well-known public standing, such as from one of Peterborough's faith communities;

3. The term of office will be three years each, initially two years only for the third and fourth persons in the above list. Full Council may remove a member at Annual Council, or at any other time during the year should it feel the circumstances merit this, on the grounds of loss of confidence in the person (due to criminal conviction or other lack of independence or integrity);

4. The members of the panel will be appointed by the Chief Executive, in consultation with the three Group Leaders, any unresolvable disagreement to be referred to the Policy Executive Panel for determination;

5. In order to avoid any perception of personal gain involved with membership of the panel, travel and subsistence allowances only will be paid to Allowances Panel members, at the rate approved by the Council annually within the limits determined by the Secretary of State. No other allowances will be paid to them, except for any fees required by the academic or consultancy expert;

(iii) That member profiles be drawn up and made available to the Member Allowances Panel to help it in its deliberations; officers to obtain copies of member profiles produced elsewhere and refine them to suit Peterborough in consultation with Group Leaders and Group Secretaries, then submit them to Policy Executive Panel for approval so that they are ready for use as soon as possible by the independent panel;

(iv) That the Member Allowance Panel's report be made available to Council on 18th July, so that a new allowance scheme without attendance allowance may be implemented from the proposed statutory deadline of 28th July 2001.

COUNCIL	AGENDA ITEM 16(iii)
18 APRIL 2012	PUBLIC REPORT

Contact Officer:	Helen Edwards, Solicitor to the Council Diane Baker, Head of Governance	Tel: 01733 452539 Tel: 01733 452559
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PROGRAMME OF MEETINGS

R E C O M M E N D A T I O N S
FROM : Solicitor to the Council
That Council approves the programme of meetings for 2012/13 and approves, in principle, the draft programme of meetings for 2013/14 (both attached at Appendix A).

1. PURPOSE AND REASON FOR REPORT

- 1.1 This report presents for the consideration of Council the annual programme of meetings for 2012/13 and the draft programme of meetings for 2013/14.

2. PROGRAMME OF MEETINGS

- 2.1 Council is asked to approve and note the programme of meeting dates for 2012/13 and to approve the draft dates for 2013/14 (Appendix A). The calendars have been prepared in accordance with the arrangements that have been implemented in previous years.

3. FINANCIAL IMPLICATIONS

- 3.1 There are no financial implications for the recommendation contained in the report.

4. LEGAL IMPLICATIONS

- 4.1 There are no legal implications for the recommendation contained in the report.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

- 5.1 Peterborough City Council Constitution.

6. APPENDICES

Appendix A - programme of meetings for 2012/13 and draft programme of meetings for 2013/14.

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**DRAFT PETERBOROUGH CITY COUNCIL MEETING DATES
JUNE 2012 - MAY 2013**

APPENDIX A

MEETING	TIME												
		JUNE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
COUNCIL (Wednesday)	7pm		11			10		5		20		17	
Annual Council (Monday)	6.30pm												22
Cabinet (Monday)	10am	11	30		24		5	10	14	4	25	22	
Cabinet Policy Forum	5.30pm	12 + 26	10+ 24		11 + 25	9 + 23	13 + 27	11	8 + 22	12 + 26	12 + 26	9 + 23	
Scrutiny Panels													
Rural Commission	7pm	18	16		17		19		14		26		
Health Commission	7pm	21	17		20		13		23		12		
Sustainable Growth	7pm	7	10		4		6		22		5		
Creating Opportunities & Tackling Inequalities	7pm	11	23		10		12		7		11		
Environment Capital	7pm	13	12		6		8		28		18		
Strong & Supportive Communities	7pm	6	25		12		20		16		6		
Scrutiny of the Budget	7pm								9 or 21				
REGULATORY COMMITTEES													
Appeals Committee (Monday)	7pm		9			8		3		11		8	
Audit Committee (Monday)	7pm	7 + 25			3 + 24		5			4	25		
Planning & Env. Protection (PEP) (Tuesday)	1.30pm	12	10		4	9	6	4	8	5	5	9	
<i>PEP provisional dates (Tuesday)</i>		26	24		18	23	20	18	22	19	19	23	
<i>Ethical Governance Committee (T.B.C.)</i>	7pm												
Licensing & Licensing Act 2003 Committee (Thurs)	7pm	21	19		20	18	15	13	17	14	14	18	
Employment Committee (Thursday)	3pm	14			13		22		24		28		
NEIGHBOURHOOD COMMITTEES													
Central and North	7pm	12			13			10			4		
Dogsthorpe, East and Park	7pm	14			18			11			13		
Rural North	7pm	20			19			12			7		
Peterborough North Area Committee	7.30pm	19			11			17			19		
Peterborough West	7pm		2			15			15			4	
Fletton, Stanground and Woodston	7pm		5			17			16			3	
Ortons with Hampton	7pm	27			27			18			27		
OTHER MEETINGS													
Parish Council Liaison (Wednesday) (T.B.C.)	6.30pm												
Police Authority	3pm	28				18	8						
Combined Fire Authority	Various					11				21			
All Party Policy	6pm	28	26		27	25	29	6	31	28	28		30
Corporate Parenting Group	6.30pm	6	4		5		21		23		20		
Children's Trust Partnership Board	Various	On Hold											
Safer Peterborough Partnership	3pm - 5pm	27	25	29	26	31	28	19	30	27	27	24	29
Police and Crime Commissioner (T.B.C.)													

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**DRAFT PETERBOROUGH CITY COUNCIL MEETING DATES
JUNE 2012 - MAY 2013**

APPENDIX A

Community Cohesion Board	Various		16		27		22		24		21	
Health and Wellbeing Board	1pm	18			24			10			25	
Diversity Forum	12.30pm	6	11		12		7		9		6	
Member Officer Working Group	5.45pm											
CONFERENCES												
Conservative Party						7 to 10						
Labour Party Annual Conference					30	1 to 4						
Liberal Democrats					22 to 26							
Local Government Association		26 to 28										

Bank Holidays 2012 - 2013

- 4 June 2012 Spring Bank Holiday
- 5 June 2012 - Jubilee Bank Holiday
- 27 August 2012 - Summer Bank Holiday
- 25 December 2012 - Christmas Day
- 26 December 2012 - Boxing Day
- 1 January 2013 - New Year's Day
- 29 March 2013 - Good Friday
- 1 April 2013 - Easter Monday
- 6 May 2013 - Early May Bank Holiday
- 27 May 2013 - Spring Bank Holiday

Summer Term 2012

- Opens 17 April
- May Day Monday 7 May
- Half Term 4 to 8 June
- Ends Friday 20 July

Autumn Term 2012

- Opens Wednesday 5 September
- Half Term 29 October to 2 November
- Ends Friday 21 December

Spring Term 2013

- Opens Wednesday 9 January
- Half Term 11 to 15 February
- Ends Wednesday 27 March

Summer Term 2013

- Opens Tuesday 16 April
- Mayday Monday 6 May
- Half Term 27 to 31 May
- Ends Wednesday 24 July

NB: dates in italics are additional, provisional dates for any urgent business and may be cancelled

**DRAFT PETERBOROUGH CITY COUNCIL MEETING DATES
JUNE 2013 - MAY 2014**

MEETING	TIME												
		JUNE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
COUNCIL (Wednesday)	7pm		10			9		4		19		16	
Annual Council (Monday)	6.30pm												21
Cabinet (Monday)	10am	10	29		23		4	9	13	3	24	21	
Cabinet Policy Forum	5.30pm	11 + 25	9 + 23		10 + 24	8 + 22	12 + 26	10	7 + 21	11 + 25	11 + 25	8 + 22	
Scrutiny Panels													
Rural Commission	7pm	17	15		16		18		13		25		
Health Commission	7pm	20	16		19		12		22		11		
Sustainable Growth	7pm	6	9		3		5		21		4		
Creating Opportunities & Tackling Inequalities	7pm	10	22		9		11		6		10		
Environment Capital	7pm	12	11		5		7		27		17		
Strong & Supportive Communities	7pm	4	24		11		19		15		5		
Scrutiny of the Budget	7pm								8 or 20				
REGULATORY COMMITTEES													
Appeals Committee (Monday)	7pm		8			7		2		10		7	
Audit Committee (Monday)	7pm	6 + 24			2 + 23		4			3	24		
Planning & Env. Protection (PEP) (Tuesday)	1.30pm	11	9		3	8	5	3	7	4	4	8	
PEP provisional dates (Tuesday)		25	23		17	22	19	17	21	18	18	22	
Ethical Governance Committee (T.B.C.)	7pm												
Licensing & Licensing Act 2003 Committee (Thurs)	7pm	20	18		19	17	14	12	16	13	13	17	
Employment Committee (Thursday)	3pm	13			12		21		23		27		
NEIGHBOURHOOD COMMITTEES													
Central and North	7pm	11			12			9			3		
Dogsthorpe, East and Park	7pm	13			17			10			12		
Rural North	7pm	19			18			11			6		
Peterborough North Area Committee	7.30pm	18			10			16			18		
Peterborough West	7pm		1			14			14			3	
Fletton, Stanground and Woodston	7pm		4			16			15			2	
Ortons with Hampton	7pm	26			26			17			26		
OTHER MEETINGS													
Parish Council Liaison (Wednesday) (T.B.C.)	6.30pm												
Police Authority	3pm												
Combined Fire Authority	Various												
All Party Policy	6pm	27	25		26	24	28	5	30	27	27		29
Corporate Parenting Group	6.30pm	5	3		4		20		22		19		
Children's Trust Partnership Board	Various	On Hold											
Safer Peterborough Partnership	3pm - 5pm	26	24	28	25	30	27	18	29	26	26	23	28
Police and Crime Commissioner (T.B.C.)													

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**DRAFT PETERBOROUGH CITY COUNCIL MEETING DATES
JUNE 2013 - MAY 2014**

Community Cohesion Board	Various		15		26		21		23		20		
Health and Wellbeing Board	1pm	17			23			9			24		
Diversity Forum	12.30pm	5	10		11		6		8		5		
Member Officer Working Group	5.45pm												
CONFERENCES													
Conservative Party													
Labour Party Annual Conference													
Liberal Democrats													
Local Government Association													

Bank Holidays 2013 - 2014

- 3 June 2013 Spring Bank Holiday
- 26 August 2013 - Summer Bank Holiday
- 25 December 2013 - Christmas Day
- 26 December 2013 - Boxing Day
- 1 January 2014 - New Year's Day
- 18 April - Good Friday
- 21 April - Easter Monday
- 5 May 2014 - Early May Bank Holiday
- 26 May 2014 - Spring Bank Holiday

Summer Term 2013

- Opens 16 April
- May Day Monday 7 May
- Half Term 27 to 31 May
- Ends Wednesday 24 July

Autumn Term 2013

- Opens Wednesday 4 September
- Half Term 28 October to 1 November
- Ends Friday 20 December

Spring Term 2014

- Opens Tuesday 7 January
- Half Term 17 to 21 February
- Ends Friday 4 April
- Summer Term 2014**
- Opens Tuesday 22 April
- Mayday Monday 5 May
- Half Term 26 to 30 May
- Ends Friday 18 July

NB: dates in italics are additional, provisional dates for any urgent business and may be cancelled